

City of Bay Village

Council Minutes, Committee Session
Dwight A. Clark, President of Council, presiding

February 3, 2020
Conference Room

President of Council Clark called the meeting called to order in the Conference Room of Bay Village City Hall at 7:00 p.m.

Present: Clark, DeGeorge, Kelly, Maier, Tadych, Winzig.

Excused: Councilwoman Stainbrook, Mayor Koomar.

Also Present: Law Director Barbour, Finance Director Mahoney, Director of Public Service and Properties Liskovec, Police Chief Spaetzle, Recreation Director Enovitch, Community Services Director Selig, Building Director Tuck-Macalla.

AUDIENCE

Clare Banasiak, Alex Kamczyc, Denny Wendell, Tara Wendell, Jessica Breslin, Bay Village Branch Manager, Cuyahoga County Public Library.

ANNOUNCEMENTS

Jessica Breslin, Bay Village Public Library

Mr. Clark introduced special guest Jessica Breslin, Branch Manager of the Bay Village branch of the Cuyahoga County Public Library.

Ms. Breslin announced the third year of a very exciting "One Community Reads" initiative. Libraries have partnered with Ideastream, the City Club, and Playhouse Square to all read the same book and be part of the largest regional book club. This year the book entitled "Palaces for the People" by Eric Klinenberg has been selected. Author Klinenberg is a librarian super-hero, because he understands the importance of what takes place in a modern, public library and how libraries are part of the social infrastructure of the community, helping aid public health and well-being. He also talks about senior centers, parks, and other community centers and the importance of a robust set of community services. It is a perfect read for Bay Village, especially because of all the excitement around the new building project, and the expansion of the Community Services Department headed by Director Leslie Selig, and some of the ways they have worked together. "Palaces for the People" is Andrew Carnegie's way of describing libraries, and the book is very antidotal, in spite of the fact that Mr. Klinenberg is a well renowned sociologist. The book is not too academic.

There will be two events as part of this regional book club. The first is Thursday, March 5 at the Bay Village Library which will be a branch-led discussion. It is hoped to have some community leaders and residents in attendance at that event on March 5 at 7 p.m. Mr. Klinenberg is going to be in Cleveland on March 9 to speak at Playhouse Square. A live stream of this event will be held at

the Westlake Porter Library. Ms. Breslin invited anyone to attend with her on March 9 at 7 p.m. at the Porter Library.

Ms. Breslin closed her presentation by distributing a "One Community Reads" pamphlet, which also talks about what partner organizations are doing, a Bay Village Library Program Guide for the winter, and information concerning the Homework Help for students after school. Copies of the book "Palaces for the People" were given to the administration and Council.

Ms. Maier asked what percent of the population participates in "One Community Reads." Ms. Breslin stated that she will provide information after the program is completed.

Mr. Clark asked Ms. Breslin what is the most frequently asked question in the library recently. Ms. Breslin stated that the library is full now for the AARP tax preparation program. From January 2 of this year to just last week, that tax preparation program was the biggest inquiry because the Bay Village Branch is one of just a few centers that still is offering in-house tax preparation.

There are 22 employees at the Bay Village Branch of the library, and 998 employees in the 27 branches and administration facility of the Cuyahoga County Library.

Mr. Klinenberg's book reveals that research indicates that in the 1990's during the heatwave people who stayed in their apartments, or didn't have anywhere to go were more likely to perish. With all the factors being the same, socio-economically, race, etc., if people lived in a community where they had either a senior center or library that they felt comfortable to go to, with cleanliness and good hours, they were far more likely to survive something even more devastating than that heatwave. The book is so affirmative for librarians and is also good for people questioning the role of the library in twenty-first century learning. It talks about the connectivity being the main piece of why the library is still so relevant.

Mr. Clark noted the excitement of the Bay Village community in the building of the new branch of the library in our City. Ms. Breslin stated that people are anxiously awaiting the opening of the new library in Bay Village.

Mr. Tadych asked when the AARP tax preparation services will begin at the Bay Village Library.

Ms. Breslin stated that the tax preparation by AARP will begin February 7. Appointments were made beginning January 2, and they were full by February 1. Folks are still encouraged to call in to see if there are any cancellations. Also, anyone with a tax question can come in on Fridays from 10 a.m. to 2 p.m.

Mr. Denny Wendell stated that at some libraries patrons can rent 3-D Printing Machines, 55-inch televisions, 60-inch projection televisions and video equipment. Ms. Breslin stated that a family in Bay Village has come forward to donate all the materials and technology needed for an Innovation Center for the new library. She noted that the Warrensville Branch of the Cuyahoga County Library has a recording studio. In Strongsville, the library has a video and audio recording area, named in

memory of Kathleen Cochrane DePiero, a Fox-8 news correspondent who passed away in 2017 at age 38.

Mr. Wendell asked if there is a machine that can be rented to convert 8 millimeter pictures to a digital format. Ms. Breslin stated that this is available at the South Euclid branch memory lab. At the new Bay Village branch there will be the most popular items, such as a 3-D Printer. Also on the hopeful list is an embroidery machine which would go over very well in terms of entrepreneurs and supporting younger and older folks. Specifics on products will be available as the project for the new library moves forward.

Mr. Clark noted that the Bay Middle School has 3-D printers and other high-tech equipment.

Mr. Clark thanked Jessica Breslin for her presentation this evening.

COMMITTEE OF THE WHOLE

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-DeGeorge, Tadych, Maier.

School Resource Officer Agreement.

Ms. DeGeorge will present the ordinance authorizing an agreement with the Bay Village Board of Education for the services of a School Resource Officer. Mr. Clark stated that given the fact that there will not be a Council meeting on Presidents' Day, February 17, the hope is to have two readings of the ordinance before adoption, in order to begin the process of searching for the School Resource Officer.

Ms. DeGeorge stated that Page 3, Number 3 of the Memorandum of Understanding for the School Resource Officer, states that the School Resource Officer will be instructing Middle and High School classes, and asked for clarification regarding this instruction.

Chief Spaetzel stated that it will be instruction in substance abuse and prevention. Law Director Barbour stated that the Drug Prevention Grant requires a certain amount of instruction.

Ms. DeGeorge asked if the School Resource Officer can be moved for periods of time to a different school.

Chief Spaetzel stated that the School Resource Officer will primarily be at the High School.

Mr. Clark thanked the good work of the administration, noting the tedious amount of time and effort spent by the Law Director to bring forth this agreement. He expressed appreciation for all the work that brought this forward, noting it is a good initiative. The funding percentage splits talked about between the City and School Board are equitable from the City's standpoint.

FINANCE & CLAIMS COMMITTEE-Tadych, Winzig, Kelly, Clark.

Amendment and repeal of certain sections of Ordinance No. 16-32, entitled "Approving Certain Capital Expenditures and Personal Services Contracts previously approved by budget that exceed Twenty Thousand Dollars, and declaring an emergency."

Mr. Tadych stated that certain sections of Ordinance No. 16-32 will be amended or repealed resulting in the making of Capital Expenditures in the amount of \$50,000, and Personal Services Contracts at \$25,000 permissible without Council's specific approval. Mr. Tadych stated he would like to take this ordinance to second reading this evening, and hold for third reading and adoption until Councilwoman Stainbrook returns from her vacation on February 10.

Mr. Clark asked Finance Director Mahoney for an update on the new Finance System. Mrs. Mahoney stated that the first big start began last week with a representative of the provider on site at Bay Village discussing processes and how things will change with the new system, which is not totally cash basis. The Finance Department is working on a new chart of accounts which is due to them on Friday, February 14. The chart of accounts is the backbone of the new system, with segments that can be pulled out for easier reporting. One of the segments would be a Public Works Department, whereas now the Service Department is trees, administration, and street maintenance without the ability to report what is just Service. The new system will be able to do that by one of the pieces of the account structure. The representative of the company is thinking that the new system will go live at the beginning of August. There are a couple of scheduling changes with the new system actually expected to be live in October. Mrs. Mahoney noted that she has done this conversion once before in her previous employment and is able to work with the company's new project manager to be sure everything runs smoothly.

Mr. Clark asked if the City will be on the new system entirely when the changeover is done. There will be a parallel payroll in July. The July 14 payroll will be done in the old system, and the information will be put in the new system the following week for testing. The go-live date for payroll is mid-August or early September. A stakeholder meeting will be scheduled for the future. Mr. Clark stated that if Mrs. Mahoney and Mr. Tadych think it relevant, the information can be presented at a Finance Committee meeting.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier, DeGeorge, Stainbrook.

Request to advertise a Request for Qualifications for the Cahoon Park Public Access Study, relative to the CMAG 23 (Coastal Management Assistance Grants) Project to develop a master plan for Bay Point and the surrounding area.

Ms. Maier will make a motion at the Special Meeting of Council this evening to advertise for a Request for Qualifications for the Cahoon Park Public Access Study, relative to the CMAG 23 Project to develop a master plan for Bay Point, and extending the scope to be more of a Master Plan Light for the area.

Extension of thirty days, from February 3 to March 4, 2020 for review by Planning Commission of the Bay Village Library Project. (Project has been approved; Minutes of Planning Commission Meeting noting approval of project to be approved February 5, 2020).

Ms. Maier will move for an extension of thirty days, from February 3 to March 4, 2020 for approval by the Planning Commission of the Bay Village Library Project. This motion is an administrative move to make sure the minutes of the Planning Commission meeting that reflect the Planning Commission's approval of the project are accepted as prepared and distributed.

Mr. Clark commented that the next meeting of Council on February 10 will include approval of three or four grant applications. He will welcome the attendance of Project Manager Kathryn Kerber to provide further information, especially in the light of all the success the City has had with grant applications.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-
Stainbrook, Maier, Kelly.

Results of Pavement Maintenance Materials Bids opened January 24, 2020.

Ms. Maier reported that the results of Pavement Maintenance Material Bids and the resulting contract ordinances will be removed from tonight's agenda and deferred until Monday, February 10, 2020.

RECREATION & PARKS IMPROVEMENT COMMITTEE-Winzig, DeGeorge, Tadych.

Mr. Winzig had no report this evening.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-Kelly, Stainbrook, Winzig.

Mr. Kelly had no report this evening.

MISCELLANEOUS

Mr. Clark stated that the next meeting of City Council will be held on Monday, February 10, with Director of Public Service Jon Liskovec and his Sewer Maintenance crew addressing Council regarding the cleaning-out of storm and sanitary sewers, as well as the process to film, in advance, those streets selected as part of the City's annual overlay program.

Police Chief Spaetzel provided an update on the City's deer culling program. For the 2019-2020 season, there were 25 tags received from the Ohio Department of Natural Resources (ODNR). All of those tags were exhausted in the first four days of operation. Chief Spaetzel requested an additional 10 tags, and in four days those 10 tags were used. In the City of Bay Village this season, 35 deer have been culled, which completes the operation in Bay Village this year. Included in this total, there were 12 deer culled in Walker Road Park on January 29. A

ground count for deer will be held in the very near future, and this will conclude the season. The Metroparks will be culling this month.

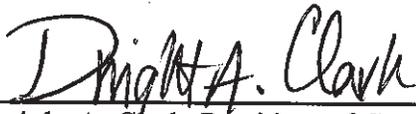
Mr. Tadych asked Chief Spaetzel if he feels the number culled will make a significant difference in the City. Chief Spaetzel stated that he believes it has made a difference. Far fewer deer are being seen on bait cameras, and we are getting close to the point of just maintaining the population. Another survey will be done in August as deer car accidents, complaints about deer and removal of carcasses are being tracked in compliance with the City's Deer Management Plan.

Processed deer are donated to the Second Harvest Food Bank for the needy. Mr. Tadych asked who inspects the meat before it is released. Chief Spaetzel stated that it is done by Keller Meats near Lodi, Ohio. Second Harvest will not take the meat without inspection. Mr. Tadych asked who pays for the inspection, and Chief Spaetzel stated that the City pays for the inspection.

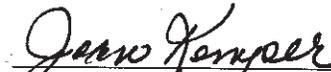
Mr. Clark noted that the United States Department of Agriculture (USDA) culls the deer and puts the proof of purchase and seal of approval on the meat to be given to people in need.

Mr. Wendell asked if the helicopter crossing the city recently was doing so for a deer count. Chief Spaetzel stated that it was an aerial deer count which will be supplemented by a ground count.

There being no further discussion, the meeting adjourned at 7:24 p.m.



Dwight A. Clark, President of Council



Joan Kemper, Clerk of Council