

City of Bay Village

Council Minutes, Committee Session
David L. Tadych, Vice President of Council, presiding

March 2, 2020
Conference Room

Vice President of Council Tadych called the meeting called to order in the Conference Room of Bay Village City Hall at 7:00 p.m.

Present: DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig, Mayor Koomar.

Excused: Mr. Clark.

Also Present: Law Director Barbour, Finance Director Mahoney, Police Chief Spaetzel, Fire Chief Lyons, Director of Public Service and Properties Liskovec, Community Services Director Selig, Building Director Tuck-Macalla.

AUDIENCE

Clare Banasiak, Tara Wendell, Denny Wendell.

ANNOUNCEMENTS

Mayor Koomar advised that he has been in contact with the Cuyahoga County Board of Health last week and through this past weekend. The Board of Health has put together strategies in regard to the Coronavirus and are discussing communications to the safety forces and public. The Mayor stressed the importance of following the rules of washing hands frequently throughout the day, and not touching your mouth, nose or eyes. There will be an update from the County Board of Health again this Friday.

The Mayor advised that March 17, 2020 is the Presidential Primary Election Day in Ohio. The polling for Ward 3, Precincts A, B, and C will be held that day at Bay Methodist Church instead of Bay High School. The Board of Elections will provide signage advising voters of the change of location. Voting will take place at the Middle School as usual. Mayor Koomar believes this will be a temporary change for this primary election only.

Mayor Koomar stated that he has been involved with a Lakefront Transportation Connection Study with the Northeast Ohio Areawide Coordinating Agency (NOACA) and Cuyahoga County. Discussions on this topic will continue.

Mayor Koomar announced the appointment of Debra Jesionowski to the Tree Commission for a three year term expiring March 2, 2023, and the reappointment of Kevin Krol to the Architectural Board of Review for a three year term expiring March 2, 2023.

Ms. Jesionowski is an active member of the BV 60+ group, and had applied previously to the Tree Commission. Ms. Jesionowski is excited about promoting tree education on both public and private land.

Ms. DeGeorge asked if the process of boards and committee appointments is done by the submission of a resume by the interested candidate to the Mayor, and if the Mayor speaks to the Chairman of the board or commission, or solely makes the decision for appointment. The Mayor stated that he normally speaks to the Chairman of the board or commission, especially in the case of reappointments. In the case of Ms. Jesionowski, she had been in touch with the Chairman of the Tree Commission. The Mayor noted that he did not repost the position because he did interview candidates from past postings.

COMMITTEE OF THE WHOLE

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-DeGeorge, Tadych, Maier.

Division of Police; Codified Ordinance Section 129.02. (Second Reading and Consideration of Adoption of Ordinance No. 20-21 at Regular Meeting of Council this evening.)

Ms. DeGeorge will present Ordinance No. 20-21 at the Regular Meeting of Council this evening amending Codified Ordinance Section 129.02, for second reading and consideration of adoption if the motion to adopt is favorable with all members of Council. This ordinance will provide for an additional police officer necessary due to the hiring of a School Resource Officer.

Mr. Tadych polled the members of Council regarding their willingness to proceed with consideration for adoption on second reading of Ordinance No. 20-21 this evening. There were no objections.

FINANCE & CLAIMS COMMITTEE-Tadych, Winzig, Kelly, Clark.

Mr. Winzig had no report for the Finance and Claims Committee this evening.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier, DeGeorge, Stainbrook.

Land Lease Agreement for Bay Village Branch of Cuyahoga County Public Library. (Second reading and Consideration of Adoption of Ordinance No. 20-22 at Regular Meeting of Council this evening.)

Ms. Maier will present Ordinance No. 20-22 at the Regular Meeting of Council this evening approving the land lease agreement for the Bay Village Branch of the Cuyahoga County Public Library for second reading and consideration of adoption.

Mr. Tadych stated that he had conversations with some members of Council as to whether the ordinance should receive three readings, or if two readings are adequate before consideration for adoption. He noted that personally he is o.k. with voting on it for consideration this evening.

Mrs. Stainbrook stated that her preference is three readings but due to the fact that Council is not meeting next week she would not want to delay passage for two weeks.

Mr. Kelly stated that for the same reason expressed by Mrs. Stainbrook he would say to move on it tonight. If someone has substantive objections to the document as it stands, he would see going in a different direction. But, purely from a perspective of avoiding delay he would suggest moving on the ordinance this evening.

Mr. Tadych asked if the Recreation Center has moved out of the Bayway Cabin. The Mayor stated that they would be moving in approximately two weeks. Remediation of Avian waste infestation due to an uncovered cupola at the Community House needs to be taken care of prior to moving to the building.

Mr. Winzig stated that he is fine with it and asked the Law Director if there have been any changes to the agreement. Mr. Barbour stated that there have been no changes, and the Cuyahoga County Library Board approved the agreement. They are waiting for the Cahoon Memorial Park Trustees to sign the lease when the ordinance is passed.

Ms. DeGeorge stated that her preference for three readings is always so that the public has the opportunity to provide input. There has not been a lot of input on the lease itself. There has been input on other aspects of the project. Ms. DeGeorge stated further that she thinks the public is just ready to move forward, and she would comply with just the two readings.

Ms. Maier stated that for something like this she would definitely prefer three readings, but she is good with going ahead tonight.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE-
Stainbrook, Maier, Kelly.

Transfer Ramp Rehabilitation Project.

Mrs. Stainbrook called upon Director of Public Service and Properties Liskovec to explain the functions of a transfer ramp.

Mr. Liskovec stated that the transfer ramp is located at the Service Garage and is a means for the workers to move bulky items for disposal into the dumpster. It is a holdover from the days of in-house refuse collection. Currently the method is facilitated by dumping the items on the ground and picking them back up to move them into the dumpster. The state of the transfer station is due to the collapse of the roof structure years ago as well as wear and tear. It is the desire now to return it back to working condition for efficient use on a daily basis. Mr. Tadych noted that this equipment is not used for leaf disposal as leaves are dumped daily as they are picked up.

Mrs. Stainbrook noted that \$194,000 was budgeted for the transfer ramp, minus some engineering which takes the cost to \$174,000. With all the alternates, the total estimate is \$152,000.

Mrs. Stainbrook asked Mr. Liskovec for his comments regarding the alternates.

Mr. Liskovec explained that the base bid includes just joint repairs, but it is suggested to replace the concrete on the approach to the ramp as well as the edges of the joints. When the bids come in, if the prices are favorable, this additional work could be included.

Mr. Tadych asked if it is possible to do some of this work in-house, like many of other projects. He asked if the City has the equipment to remove pavement from the ramp.

Mr. Liskovec stated that this project is a little more complicated because of how the concrete slab is on the deck. Right now the deck is floating and the City does not have the equipment to remove that safely. A contractor would have more equipment and resources to address that situation.

Mr. Tadych stated that the first alternate is pavement, and asked if the City has the equipment to remove pavement. Mr. Liskovec stated that it would be determined at the time the contract is started and how busy the Service Department is at that time.

Mrs. Stainbrook asked the results of the bid opening for both the Longbeach Paving Project and the Sunset Paving Project.

Mr. Liskovec stated that the bids were opened on Thursday, February 27, 2020. Two bids were received for the Sunset Paving Project and five bids for the Longbeach Paving Project. Due to unexpected results, additional time is needed for review. Mr. Tadych asked how many bid packages were requested for the Sunset Project, and Mr. Liskovec stated that two bid packages were pulled for the Sunset Project, one from Chagrin Valley Paving Company who has the contract for the 2020 Pavement Maintenance Project, and the other from Specialized Construction who does the pavement recycling.

RECREATION & PARKS IMPROVEMENT COMMITTEE-Winzig, DeGeorge, Tadych.

Donation of Office Furniture to Recreation Department.

Mr. Winzig will present a resolution at the Regular Meeting of Council this evening to accept the donation of office furniture to be used by the Recreation Department. The resolution refers to Codified Ordinance Section 103.05, which allows the Council to approve any donation to the City in excess of \$100. The R.F. Coffin Enterprises, Inc. is donating office furniture, consisting of a two-piece reception desk, two executive desks, credenza desk, leather chairs, office floor mats, two four drawer filing cabinets, a marble conference table and chairs and a wood conference table with glass top. The furniture will likely be picked up by City personnel. Mr. Winzig noted that it will certainly enhance the environment of the Recreation Department at their new location in the Community House.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-Kelly, Stainbrook, Winzig.

Mr. Kelly had no report this evening.

MISCELLANEOUS/AUDIENCE

Ms. DeGeorge asked Mr. Liskovec for an update on the light at Columbia and Lake and the Cahoon crosswalk.

Mr. Liskovec stated that there were additional electronic issues, which were addressed by the manufacturer on a personal visit on February 21. As of February 22 everything is in working order. There was a motor vehicle accident which destroyed the north tower of the Columbia and Lake crosswalk. The driver's insurance will fully pay for replacement of the equipment, which is on order and due to be delivered in three to four weeks. All the equipment will be new.

Mrs. Stainbrook gave testimony to the efficient working of the Lake and Cahoon crosswalk, noting that she used the crosswalk in a heavy rush-hour traffic situation, pushed the button and traffic stopped allowing her to cross safely.

Mr. Tadych stated that there seems to be a lot of clutter at Columbia of signs and other things when coming from the east going west which seems to block what used to be there. He asked if this could be looked at further.

Mayor Koomar said that they actually have been looking at both of the crosswalks.

Mr. Winzig stated that there was a question last week about the current library building lease, and how the premises will be left at the end of the lease. The Council members were provided with a copy of the lease, which states that the demised premises and improvements thereon will be left in good repair and condition, subject only to ordinary wear and tear.

Law Director Barbour advised that he mis-spoke at the Council meeting held February 24, 2020 about the library lease. He had said that the shared parking lot, which is also the pool overflow lot as it is sometimes called, would be the landlord's responsibility to maintain. Mr. Barbour stated that this is incorrect; it will be the tenant's responsibility to maintain.

Mrs. Stainbrook commented that Council has talked in the past about some of the Finance Project Sheets. She would like to get everyone's thoughts and see if we might want to have Finance and the Finance Committee look at the information and how it is presented on the spreadsheets. This came up for Mrs. Stainbrook in going through the different sheets to find everything she was looking for in regard to the paving projects. She is not sure we need everything that is listed here, but it might be a good idea to review the process.

Mr. Tadych stated that Mrs. Stainbrook and he talked about this at some length recently, and he is going to request for the Finance Committee that serious heavy projects be shown on one sheet of paper where the whole project is laid out. Mr. Winzig and others have mentioned this type of

thing, and he would like the Finance Department to review the project from the beginning to the end.

Mrs. Mahoney stated that the new system will provide this, and she does not want to spend hours and hours on something that will be part of the new system. Mr. Tadych stated that some people on Council would like to see a couple projects presented as he requested before the end of the year.

Mayor Koomar advised that relative to the potential for a meeting next week, they have been in discussion with the Ohio Department of Natural Resources (ODNR) again today, relative to the \$130,000 in State Capital funding that needs to have the correct wording since the restroom project is in Cahoon Memorial Park. There was some potential movement today from the ODNR, and the application might be positive for the City going forward. They do want the money spent by the end of June, so we may want to look at that project, based on that funding, and move that along. The Mayor would probably want to have a meeting next week to keep that moving, with possibly a Public Improvements meeting as part of the discussions. There was a difference of \$120,000 that was not funded. The Mayor noted that the City of Avon Lake just had a two-stall restroom built that came in at a high amount. He stated that if we are going to try to look at that project and get it out to bid, the ODNR would probably tell us we should move this with purpose. The Mayor would at least like to have a discussion on the project.

Mr. Winzig asked if when the Mayor says the money needs to be spent, or the project needs to be approved. The Mayor stated that the project needs to be completed. He has been talking with Representative Greenspan because he has been working with them to try to find some latitude. Mr. Barbour and Mr. Ebert devised something that the ODNR is amenable to, but not having a discussion has been dragging this out. Relative to three readings, the Mayor would like to get the project out there, get some more data and have that discussion.

Ms. Maier asked if this is not under contract with the state yet because of the language. The Mayor stated that it is not under contract yet. Ms. Maier asked if the Mayor thought it will be possible to get it done before the end of the state fiscal year. The Mayor said that is one alternate, but he would like to see if it can be extended because if it can be extended the extra money would need to be appropriated to get that project done. He would not want to wait two weeks for the next scheduled Council meeting. Ms. Maier suggested the Mayor find out if the money just needs to be encumbered by the end of the state fiscal year. The Mayor stated that this is his hope and if that would be the case a meeting might not be necessary.

Ms. DeGeorge asked if meetings can be at any time, or is it necessary to adhere to the usual 7 p.m. or 7:30 p.m. time. Mr. Barbour stated that special meetings can be called at any time without adhering to the usual 7 or 7:30 p.m. time.

ADJOURNMENT

There being no further discussion, the meeting adjourned at 7:30 p.m.

Committee Meeting of Council
March 2, 2020

/s/ David L. Tadych
David L. Tadych, Vice President of Council

/s/ Joan T. Kemper
Joan Kemper, Clerk of Council