City of Bay Village
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March 18, 2020

A Special Meeting of the Bay Village City Council will be held on Friday, March 20, 2020, at 5:00 p.m., in the Council Chambers of Bay Village City Hall, 350 Dover Center Road, to take action on items listed below:

1. Roll Call; Pledge of Allegiance led by Thomas J. Kelly, Councilman-at-large.

2. Motion to approve the Minutes of the Regular Meeting of Council held March 2, 2020. ***Tadych***

3. Motion to approve the Minutes of the meeting of the Cahoon Memorial Park Trustees held March 2, 2020.***Tadych***

4. Ordinance authorizing the Mayor to take any and all administrative action deemed necessary in the handling of State of Emergency and mandates by the Governor of the State of Ohio, the Ohio Department of Health, and the Cuyahoga Department of Health, as it pertains to the operations of the City of Bay Village, including adjourning, postponing, or canceling meetings and declaring an emergency.***DeGeorge***

5. Resolution authorizing the donation of personal property items received into possession by the Bay Village Police Department to the Village Bicycle Cooperative, and declaring an emergency.***DeGeorge***

6. Motion to acknowledge receipt of February 2020 Financial Reports of the City of Bay Village, as prepared and submitted by Finance Director Renee Mahoney.***Tadych***

7. Ordinance to make appropriations for the current and other expenditures of the City of Bay Village for the Fiscal Year 2020, as previously appropriation in Annual Appropriation Ordinance 19-109, and declaring an emergency.***Tadych***

8. Ordinance repealing Ordinance No. 16-32, and declaring an emergency.***Tadych***

9. Motion to authorize the Director of Public Service and Properties to advertise for bids for the CMAG 22 Trail Construction.***Maier***

10. Ordinance authorizing an agreement with Specialized Construction, Inc. for Street Resurfacing Material and Services for the Sunset Area Improvements, and declaring an emergency.***Stainbrook***

11. Ordinance authorizing an agreement with Ronyak Paving, Inc. for Street Resurfacing Material and Services for the Longbeach Area Pavement Maintenance Project, and declaring an emergency.***Stainbrook***

12. Motion to authorize the Director of Public Service and Properties to advertise for bids for the Contracted Crack Seal Program.***Stainbrook***

13. Motion to authorize the Director of Public Service and Properties to advertise for bids for the construction of a Cahoon Memorial Park Multiuse Facility.***Stainbrook***

14. Ordinance authorizing the Mayor to enter into a contract with Duro-Last Roofing Company for the replacement of the Service Department roof over the lunch room and office space, and declaring an emergency.***Stainbrook***

15. Resolution authorizing participation in the Ohio Department of Transportation (ODOT) Winter Sale Contract for the 2020-2021 Season for the purchase of Road Salt, and declaring an emergency.***Stainbrook***

16. Resolution authorizing the purchase of Two (2) International HV507 Single Axle Cab and Chassis, and Snow and Ice Control Equipment Packages, and declaring an emergency.***Kelly***

17. Resolution authorizing all actions necessary to accept a Northeast Ohio Public Energy Council ("NOPEC") Energized Community Grant, and declaring an emergency.***Kelly***

18. Announcements.

19. Audience.

20. Miscellaneous

21. Adjournment

Dwight A. Clark
President of Council

Charter Reference 2.11

C.O. 111.10 - Council Rules for Legislation

Roll call on suspension of Charter Rules:

Every ordinance or resolution shall be read on three different days unless two-thirds (2/3) of the total number of Council members provided for in this Charter dispense with the rules.

Roll call on suspension of Council Rules:

No ordinance or resolution shall be passed unless a written copy thereof is before the Council ...at least 24 hours before any meeting of Council at which action...is contemplated.

Roll call on inclusion of the emergency clause:

All ordinances and resolutions shall become effective forty (40) days after their passage by Council unless a later effective date is set forth or an earlier date is established. Resolutions to initiate any public improvement shall become effective immediately upon their passage and approval by the Mayor.

It is required that two-thirds (2/3) of the total number of Council members provided for by this Charter vote affirmatively to enact with the emergency provisions. This clause allows legislation to become effective immediately upon passage and approval by the Mayor.

NOTE: Regular and Special Meetings of Council are scheduled for 7:30 p.m. However, Council generally meets informally at 7:00 p.m. prior to a Regular or Special meeting, and said portion, usually held in the conference room, is open to the public.

CITY OF BAY VILLAGE

Agenda, **Cahoon Memorial Park Trustees** **March 20, 2020**
Council Chambers

A meeting of the Cahoon Memorial Park Trustees will be held following the Special Meeting of Council to be held on March 20, 2020, at 5:00 p.m.

Dwight A. Clark, President of Council
Presiding

CAHOON MEMORIAL PARK TRUSTEES

Motion to approve the request of the Bay Village Foundation to use the north side of Cahoon Memorial Park for their annual Memorial Day event on Monday, May 25, 2020, from 10 a.m. to 12 Noon, including set up and take down times as necessary, and contingent upon the lifting of the restrictions on public gatherings due to the state of emergency caused by the public health crisis. ***Winzig***

Adjournment.

City of Bay Village

Council Minutes, Committee Session — March 2, 2020
David L. Tadych, Vice President of Council, presiding — Conference Room

Vice President of Council Tadych called the meeting called to order in the Conference Room of Bay Village City Hall at 7:00 p.m.

Present: DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig, Mayor Koomar.

Excused: Mr. Clark.

Also Present: Law Director Barbour, Finance Director Mahoney, Police Chief Spaetzel, Fire Chief Lyons, Director of Public Service and Properties Liskovec, Community Services Director Selig, Building Director Tuck-Macalla.

AUDIENCE

Clare Banasiak, Tara Wendell, Denny Wendell.

ANNOUNCEMENTS

Mayor Koomar advised that he has been in contact with the Cuyahoga County Board of Health last week and through this past weekend. The Board of Health has put together strategies in regard to the Coronavirus and are discussing communications to the safety forces and public. The Mayor stressed the importance of following the rules of washing hands frequently throughout the day, and not touching your mouth, nose or eyes. There will be an update from the County Board of Health again this Friday.

The Mayor advised that March 17, 2020 is the Presidential Primary Election Day in Ohio. The polling for Ward 3, Precincts A, B, and C will be held that day at Bay Methodist Church instead of Bay High School. The Board of Elections will provide signage advising voters of the change of location. Voting will take place at the Middle School as usual. Mayor Koomar believes this will be a temporary change for this primary election only.

Mayor Koomar stated that he has been involved with a Lakefront Transportation Connection Study with the Northeast Ohio Areawide Coordinating Agency (NOACA) and Cuyahoga County. Discussions on this topic will continue.

Mayor Koomar announced the appointment of Debra Jesionowski to the Tree Commission for a three year term expiring March 2, 2023, and the reappointment of Kevin Krol to the Architectural Board of Review for a three year term expiring March 2, 2023.

Ms. Jesionowski is an active member of the BV 60+ group, and had applied previously to the Tree Commission. Ms. Jesionowski is excited about promoting tree education on both public and private land.

Ms. DeGeorge asked if the process of boards and committee appointments is done by the submission of a resume by the interested candidate to the Mayor, and if the Mayor speaks to the Chairman of the board or commission, or solely makes the decision for appointment. The Mayor stated that he normally speaks to the Chairman of the board or commission, especially in the case of reappointments. In the case of Ms. Jesionowski, she had been in touch with the Chairman of the Tree Commission. The Mayor noted that he did not repost the position because he did interview candidates from past postings.

COMMITTEE OF THE WHOLE

ENVIRONMENT, SAFETY AND COMMUNITY SERVICES COMMITTEE-DeGeorge, Tadych, Maier.

Division of Police; Codified Ordinance Section 129.02. (Second Reading and Consideration of Adoption of Ordinance No. 20-21 at Regular Meeting of Council this evening.)

Ms. DeGeorge will present Ordinance No. 20-21 at the Regular Meeting of Council this evening amending Codified Ordinance Section 129.02, for second reading and consideration of adoption if the motion to adopt is favorable with all members of Council. This ordinance will provide for an additional police officer necessary due to the hiring of a School Resource Officer.

Mr. Tadych polled the members of Council regarding their willingness to proceed with consideration for adoption on second reading of Ordinance No. 20-21 this evening. There were no objections.

FINANCE & CLAIMS COMMITTEE-Tadych, Winzig, Kelly, Clark.

Mr. Winzig had no report for the Finance and Claims Committee this evening.

PLANNING, ZONING & PUBLIC GROUNDS & BUILDINGS COMMITTEE-Maier, DeGeorge, Stainbrook.

Land Lease Agreement for Bay Village Branch of Cuyahoga County Public Library. (Second reading and Consideration of Adoption of Ordinance No. 20-22 at Regular Meeting of Council this evening.)

Ms. Maier will present Ordinance No. 20-22 at the Regular Meeting of Council this evening approving the land lease agreement for the Bay Village Branch of the Cuyahoga County Public Library for second reading and consideration of adoption.

Mr. Tadych stated that he had conversations with some members of Council as to whether the ordinance should receive three readings, or if two readings are adequate before consideration for adoption. He noted that personally he is o.k. with voting on it for consideration this evening.

Mrs. Stainbrook stated that her preference is three readings but due to the fact that Council is not meeting next week she would not want to delay passage for two weeks.

Mr. Kelly stated that for the same reason expressed by Mrs. Stainbrook he would say to move on it tonight. If someone has substantive objections to the document as it stands, he would see going in a different direction. But, purely from a perspective of avoiding delay he would suggest moving on the ordinance this evening.

Mr. Tadych asked if the Recreation Center has moved out of the Bayway Cabin. The Mayor stated that they would be moving in approximately two weeks. Remediation of Avian waste infestation due to an uncovered cupola at the Community House needs to be taken care of prior to moving to the building.

Mr. Winzig stated that he is fine with it and asked the Law Director if there have been any changes to the agreement. Mr. Barbour stated that there have been no changes, and the Cuyahoga County Library Board approved the agreement. They are waiting for the Cahoon Memorial Park Trustees to sign the lease when the ordinance is passed.

Ms. DeGeorge stated that her preference for three readings is always so that the public has the opportunity to provide input. There has not been a lot of input on the lease itself. There has been input on other aspects of the project. Ms. DeGeorge stated further that she thinks the public is just ready to move forward, and she would comply with just the two readings.

Ms. Maier stated that for something like this she would definitely prefer three readings, but she is good with going ahead tonight.

PUBLIC IMPROVEMENTS, STREETS/SEWERS/DRAINAGE COMMITTEE- Stainbrook, Maier, Kelly.

Transfer Ramp Rehabilitation Project.

Mrs. Stainbrook called upon Director of Public Service and Properties Liskovec to explain the functions of a transfer ramp.

Mr. Liskovec stated that the transfer ramp is located at the Service Garage and is a means for the workers to move bulky items for disposal into the dumpster. It is a holdover from the days of in-house refuse collection. Currently the method is facilitated by dumping the items on the ground and picking them back up to move them into the dumpster. The state of the transfer station is due to the collapse of the roof structure years ago as well as wear and tear. It is the desire now to return it back to working condition for efficient use on a daily basis. Mr. Tadych noted that this equipment is not used for leaf disposal as leaves are dumped daily as they are picked up.

Mrs. Stainbrook noted that $194,000 was budgeted for the transfer ramp, minus some engineering which takes the cost to $174,000. With all the alternates, the total estimate is $152,000.

Mrs. Stainbrook asked Mr. Liskovec for his comments regarding the alternates.

Mr. Liskovec explained that the base bid includes just joint repairs, but it is suggested to replace the concrete on the approach to the ramp as well as the edges of the joints. When the bids come in, if the prices are favorable, this additional work could be included.

Mr. Tadych asked if it is possible to do some of this work in-house, like many of other projects. He asked if the City has the equipment to remove pavement from the ramp.

Mr. Liskovec stated that this project is a little more complicated because of how the concrete slab is on the deck. Right now the deck is floating and the City does not have the equipment to remove that safely. A contractor would have more equipment and resources to address that situation.

Mr. Tadych stated that the first alternate is pavement, and asked if the City has the equipment to remove pavement. Mr. Liskovec stated that it would be determined at the time the contract is started and how busy the Service Department is at that time.

Mrs. Stainbrook asked the results of the bid opening for both the Longbeach Paving Project and the Sunset Paving Project.

Mr. Liskovec stated that the bids were opened on Thursday, February 27, 2020. Two bids were received for the Sunset Paving Project and five bids for the Longbeach Paving Project. Due to unexpected results, additional time is needed for review. Mr. Tadych asked how many bid packages were requested for the Sunset Project, and Mr. Liskovec stated that two bid packages were pulled for the Sunset Project, one from Chagrin Valley Paving Company who has the contract for the 2020 Pavement Maintenance Project, and the other from Specialized Construction who does the pavement recycling.

RECREATION & PARKS IMPROVEMENT COMMITTEE-Winzig, DeGeorge, Tadych.

Donation of Office Furniture to Recreation Department.

Mr. Winzig will present a resolution at the Regular Meeting of Council this evening to accept the donation of office furniture to be used by the Recreation Department. The resolution refers to Codified Ordinance Section 103.05, which allows the Council to approve any donation to the City in excess of $100. The R.F. Coffin Enterprises, Inc. is donating office furniture, consisting of a two-piece reception desk, two executive desks, credenza desk, leather chairs, office floor mats, two four drawer filing cabinets, a marble conference table and chairs and a wood conference table with glass top. The furniture will likely be picked up by City personnel. Mr. Winzig noted that it will certainly enhance the environment of the Recreation Department at their new location in the Community House.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE-Kelly, Stainbrook, Winzig.

Mr. Kelly had no report this evening.

MISCELLANEOUS/AUDIENCE

Ms. DeGeorge asked Mr. Liskovec for an update on the light at Columbia and Lake and the Cahoon crosswalk.

Mr. Liskovec stated that there were additional electronic issues, which were addressed by the manufacturer on a personal visit on February 21. As of February 22 everything is in working order. There was a motor vehicle accident which destroyed the north tower of the Columbia and Lake crosswalk. The driver's insurance will fully pay for replacement of the equipment, which is on order and due to be delivered in three to four weeks. All the equipment will be new.

Mrs. Stainbrook gave testimony to the efficient working of the Lake and Cahoon crosswalk, noting that she used the crosswalk in a heavy rush-hour traffic situation, pushed the button and traffic stopped allowing her to cross safely.

Mr. Tadych stated that there seems to be a lot of clutter at Columbia of signs and other things when coming from the east going west which seems to block what used to be there. He asked if this could be looked at further.

Mayor Koomar said that they actually have been looking at both of the crosswalks.

Mr. Winzig stated that there was a question last week about the current library building lease, and how the premises will be left at the end of the lease. The Council members were provided with a copy of the lease, which states that the demised premises and improvements thereon will be left in good repair and condition, subject only to ordinary wear and tear.

Law Director Barbour advised that he mis-spoke at the Council meeting held February 24, 2020 about the library lease. He had said that the shared parking lot, which is also the pool overflow lot as it is sometimes called, would be the landlord's responsibility to maintain. Mr. Barbour stated that this is incorrect; it will be the tenant's responsibility to maintain.

Mrs. Stainbrook commented that Council has talked in the past about some of the Finance Project Sheets. She would like to get everyone's thoughts and see if we might want to have Finance and the Finance Committee look at the information and how it is presented on the spreadsheets. This came up for Mrs. Stainbrook in going through the different sheets to find everything she was looking for in regard to the paving projects. She is not sure we need everything that is listed here, but it might be a good idea to review the process.

Mr. Tadych stated that Mrs. Stainbrook and he talked about this at some length recently, and he is going to request for the Finance Committee that serious heavy projects be shown on one sheet of paper where the whole project is laid out. Mr. Winzig and others have mentioned this type of

thing, and he would like the Finance Department to review the project from the beginning to the end.

Mrs. Mahoney stated that the new system will provide this, and she does not want to spend hours and hours on something that will be part of the new system. Mr. Tadych stated that some people on Council would like to see a couple projects presented as he requested before the end of the year.

Mayor Koomar advised that relative to the potential for a meeting next week, they have been in discussion with the Ohio Department of Natural Resources (ODNR) again today, relative to the $130,000 in State Capital funding that needs to have the correct wording since the restroom project is in Cahoon Memorial Park. There was some potential movement today from the ODNR, and the application might be positive for the City going forward. They do want the money spent by the end of June, so we may want to look at that project, based on that funding, and move that along. The Mayor would probably want to have a meeting next week to keep that moving, with possibly a Public Improvements meeting as part of the discussions. There was a difference of $120,000 that was not funded. The Mayor noted that the City of Avon Lake just had a two-stall restroom built that came in at a high amount. He stated that if we are going to try to look at that project and get it out to bid, the ODNR would probably tell us we should move this with purpose. The Mayor would at least like to have a discussion on the project.

Mr. Winzig asked if when the Mayor says the money needs to be spent, or the project needs to be approved. The Mayor stated that the project needs to be completed. He has been talking with Representative Greenspan because he has been working with them to try to find some latitude. Mr. Barbour and Mr. Ebert devised something that the ODNR is amenable to, but not having a discussion has been dragging this out. Relative to three readings, the Mayor would like to get the project out there, get some more data and have that discussion.

Ms. Maier asked if this is not under contract with the state yet because of the language. The Mayor stated that it is not under contract yet. Ms. Maier asked if the Mayor thought it will be possible to get it done before the end of the state fiscal year. The Mayor said that is one alternate, but he would like to see if it can be extended because if it can be extended the extra money would need to be appropriated to get that project done. He would not want to wait two weeks for the next scheduled Council meeting. Ms. Maier suggested the Mayor find out if the money just needs to be encumbered by the end of the state fiscal year. The Mayor stated that this is his hope and if that would be the case a meeting might not be necessary.

Ms. DeGeorge asked if meetings can be at any time, or is it necessary to adhere to the usual 7 p.m. or 7:30 p.m. time. Mr. Barbour stated that special meetings can be called at any time without adhering to the usual 7 or 7:30 p.m. time.

ADJOURNMENT

There being no further discussion, the meeting adjourned at 7:30 p.m.

David L. Tadych, Vice President of Council

Joan Kemper, Clerk of Council

CITY OF BAY VILLAGE

Council Minutes, Regular Meeting March 2, 2020
Council Chambers 7:32 p.m.

David L. Tadych, Vice President of Council, presiding

Present: DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig, Mayor Koomar.

Excused: Mr. Clark.

Also Present: Law Director Barbour, Finance Director Mahoney, Director of Public Service and Properties Liskovec, Police Chief Spaetzel, Fire Chief Lyons, Community Services Director Selig, Building Director Tuck-Macalla.

AUDIENCE.

Clare Banasiak, Tara Wendell.

Mr. Tadych called the Regular Meeting of Council to order at 7:32 p.m. in the Council Chambers of Bay Village City Hall, with the Pledge of Allegiance led by Nancy W. Stainbrook, Councilwoman-at-large.

Mr. Tadych called for a reading of the minutes of the Special Meeting of Council held February 24, 2020. Mrs. Stainbrook **MOVED** to dispense with the reading and accept the minutes of the Special Meeting of Council held February 24, 2020 as prepared and distributed.

Motion carried 6-0.

Mr. Tadych called for a reading of the minutes of the Cahoon Memorial Park Trustees meeting held February 24, 2020. Mrs. Stainbrook **MOVED** to dispense with the reading and accept the minutes of the Cahoon Memorial Park Trustees meeting held February 24, 2020, as prepared and distributed.

Motion carried 7-0.

AUDIENCE

Clare Banasiak, Tara Wendell.

ANNOUNCEMENTS

Mayor Koomar announced the following appointments:

Appointment of Debra Jesionowski to the Tree Commission for a three year term expiring March 2, 2023.

Reappointment of Kevin Krol to the Architectural Board of Review for a three year term expiring March 2, 2023.

REPORTS

Law Director Barbour had no report this evening.

Finance Director Mahoney had no report this evening.

Director of Public Service and Properties Liskovec advised that in regard to the Sunset Area Utility Project, the water main for the Kenmore lane of the project has been completed, and the contractor is now working on the water main on Rockledge Drive. LED lighting conversions have been completed in accordance with an updated time table from First Energy.

Mayor Koomar commented that the contractor did a good job of staying on schedule with utility plans that were not accurate in the Sunset area.

Director of Community Services Selig had no report this evening.

Police Chief Spaetzel reported that the Police Department is very close to purchasing two speed control devices. They are working with the Service Department to make sure they will not create a new burden on them as far as how they are going to be moved around and placed.

Chief Spaetzel gave a shout-out to the Service Department, particularly Al Stier and Steve Doick, for their work in getting the LED work done. They completed the Police Department building completely, and did a fantastic job, in a very short time, of completing the traffic lights.

Fire Chief Lyons announced proudly that based on its recent analysis of the Bay Village Fire and Rescue Services, the Bay Village Fire Department has received the Insurance Services Organization (ISO) Class 2 Public Protection Classification (PPC). This places Bay Village in the top 2% of communities nationwide. ISO is a third party independent agency that evaluates the readiness of 50,000 Fire Departments in America every five years. It rates the results on a national scale from 1 to 10, with 1 being the highest possible rating. According to the ISO, its public protection classification program plays an important role in the underwriting process with insurance companies. Most United States insurers report that the PPC information is used in the decision making process when deciding what businesses to cover, and prices to charge for residential and commercial insurance. With each improvement in the PPC rating, the community residents may have a discount on their annual insurance premiums. The PPC program evaluates communities according to uniform criteria, including emergency communications, fire department staffing and training, water supply, hydrants and inspections. For an historical perspective, Bay Village was assigned a PPC rating of 5 from 1971 through 2014. In 2014, there was an improvement to a 3 rating, and with this most recent rating in 2019, Bay Village is now a Class 2. Chief Lyons is already making plans to improve the department to a Class 1 rating for the next PPC analysis, which would place the department in the top 1% of the nation.

Building Director Tuck-Macalla reported that the plans for the library have been received and have been sent out for review. Comments were received back from the reviewer and the library architects are now working on revisions. The plans will then go back to the reviewer to make sure everything is o.k. The time frame for this review and approval to be finished is within the next three weeks. The reviewer is Sixmo Architects.

Mayor Koomar reported that Director of Public Service Liskovec walked the Bayway Cabin this week and the asbestos is there in greater quantities than first recognized. Mr. Liskovec stated that in order to prepare for bidding the library board had to put a package together for testing and documentation. Mr. Liskovec spoke to the Facilities Manager of the Cuyahoga County Library and learned that there was asbestos in areas where Mr. Liskovec initially would not have suspected. Before removing any good mechanical equipment by City workers, they will make sure that the asbestos is removed. The expense for the removal of the asbestos is the library's obligation.

Ms. DeGeorge asked if the building has to be tented when it is taken down because of the asbestos. Mr. Liskovec stated that he does not have an answer, but once a contractor is selected there will be a ten-day notice per the Environmental Protection Agency. Mr. Tuck-Macalla stated that they probably will not tent the whole building, but will take the asbestos out piece by piece. It has to be disposed of apart from any of the rest of the structure. It will be abated, remediated, and then the building will come down.

AUDIENCE

There were no comments from the audience this evening.

COMMUNICATIONS

There were no communications this evening.

ENVIRONMENT, SAFETY & COMMUNITY SERVICES COMMITTEE –Ms. DeGeorge

Ms. DeGeorge read, **Ordinance 20-21** amending Codified Ordinance Section 129.02 regarding Division of Police; Members, and declaring an emergency, and moved for adoption.

There being no further discussion, Mr. Tadych called for a vote on the motion for adoption of Ordinance No. 20-21.

Roll Call on Suspension of the Charter Rules:
Yeas-DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig.
Nays- None.
Roll Call on Suspension of the Council Rules:
Yeas –DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig.
Nays –None.

Roll Call on Inclusion of the Emergency Clause:
Yeas –DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig.
Nays – None.
Roll Call on Adoption:
Yeas– DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig.
Nays –None.

Mr. Barbour announced adoption of Ordinance No. 20-21, an emergency measure, by a vote of 6-0.

Motion by **Ms. DeGeorge to** confirm the appointment by Mayor Koomar of Debra Jesionowski to the Tree Commission for a three-year term expiring March 2, 2023.

Motion carried 6-0.

FINANCE AND CLAIMS-Mr. Winzig

Mr. Winzig had no report this evening.

PLANNING, ZONING, PUBLIC BUILDINGS AND GROUNDS COMMITTEE-Ms. Maier

Ms. Maier read **Ordinance 20-22** authorizing the Mayor to enter into a Ground Lease Agreement with the Cuyahoga County Public Library for a parcel of real estate in Cahoon Memorial Park located at 27400 Wolf Road, and declaring an emergency, and moved for adoption.

There being no further discussion, Mr. Tadych called for a vote on the motion for adoption of Ordinance No. 20-22.

Roll Call on Suspension of the Charter Rules:
Yeas-Kelly, Maier, Stainbrook, Tadych, Winzig, DeGeorge.
Nays- None.
Roll Call on Suspension of the Council Rules:
Yeas –Kelly, Maier, Stainbrook, Tadych, Winzig, DeGeorge.
Nays –None.
Roll Call on Inclusion of the Emergency Clause:
Yeas –Kelly, Maier, Stainbrook, Tadych, Winzig, DeGeorge.
Nays – None.
Roll Call on Adoption:
Yeas– Kelly, Maier, Stainbrook, Tadych, Winzig. DeGeorge.
Nays –None.

Mr. Barbour announced adoption of Ordinance No. 20-22, an emergency measure, by a vote of 6-0.

Motion by **Maier** to confirm the reappointment of Kevin Krol to the Architectural Board of Review for a three-year term expiring March 2, 2023.

Motion carried 6-0

PUBLIC IMPROVEMENTS/STREETS/SEWERS/DRAINAGE COMMITTEE-Mrs. Stainbrook

Motion by **Stainbrook** to authorize the Director of Public Service and Properties to advertise for bids for the Transfer Ramp Rehabilitation Project.

Motion carried 6-0.

RECREATION AND PARK IMPROVEMENTS COMMITTEE –Mr. Winzig

Mr. Winzig introduced and read **Resolution No. 20-24** accepting donation of office furniture for the Recreation Department offices, and declaring an emergency, and moved for adoption.

There being no further discussion, Mr. Tadych called for a vote on the motion for adoption of Resolution No. 20-24.

Roll Call on Suspension of the Charter Rules:
Yeas-Maier, Stainbrook, Tadych, Winzig, DeGeorge, Kelly.
Nays- None.
Roll Call on Suspension of the Council Rules:
Yeas –Maier, Stainbrook, Tadych, Winzig, DeGeorge, Kelly.
Nays –None.
Roll Call on Inclusion of the Emergency Clause:
Yeas – Maier, Stainbrook, Tadych, Winzig, DeGeorge, Kelly.
Nays – None.
Roll Call on Adoption:
Yeas– Maier, Stainbrook, Tadych, Winzig, DeGeorge, Kelly.
Nays –None.

Mr. Barbour announced adoption of Resolution No. 20-24, an emergency measure, by a vote of 6-0.

SERVICES, UTILITIES & EQUIPMENT COMMITTEE –Mr. Kelly

Mr. Kelly had no report this evening.

MISCELLANEOUS

In compliance with Section 121.22 of the Ohio Revised Code, Mrs. Stainbrook **MOVED** to convene to Executive Session at 7:45 p.m. regarding Sale and Acquisition of Property.

Roll Call Vote:

Yeas – Stainbrook, Tadych, Winzig, DeGeorge, Kelly, Maier.
Nays – None.

Motion carried 6-0.

Also in attendance in Executive Session were Mayor Koomar, Law Director Barbour, and Director of Public Service and Properties Liskovec.

Council reconvened in an open meeting at 8:20 p.m. Present were: DeGeorge, Kelly, Maier, Stainbrook, Tadych, and Winzig.

ADJOURNMENT

There being no further discussion or matters to come before the Council this evening, the meeting adjourned at 8:24 p.m.

David L. Tadych, Vice President of Council

Joan Kemper, Clerk of Council

CITY OF BAY VILLAGE

CAHOON MEMORIAL PARK TRUSTEES

March 2, 2020
7:30 p.m.

Vice President of Council Tadych called the meeting called to order in the Conference Room of Bay Village City Hall at 7:30 p.m.

Present: DeGeorge, Kelly, Maier, Stainbrook, Tadych, Winzig, Mayor Koomar.

Excused: Mr. Clark

Also Present: Law Director Barbour, Finance Director Mahoney, Police Chief Spaetzel, Fire Chief Lyons, Director of Public Service and Properties Liskovec, Community Services Director Selig, Building Director Tuck-Macalla.

AUDIENCE

Clare Banasiak, Tara Wendell, Denny Wendell.

Library Land Lease Agreement.

Motion by **Maier**, to approve the Land Lease Agreement for the Bay Village Branch of the Cuyahoga County Public Library, pursuant to the approval of the Ordinance granting the lease agreement in the meeting of the Bay Village City Council on this date, March 2, 2020.

Motion carried 7-0.

Permission to the Bay Village Green Team to hold Shredding Day on June 6, 2020 from 9 a.m. to 12 Noon, and Habitat for Humanity Pick Up on June 6, 2020 from 9 a.m. to 3 p.m., both events to be held at the Bay Village Police Station.

Motion by **Winzig** to grant permission to the Bay Village Green Team to hold Shredding Day on June 6, 2020 from 9 a.m. to 12 Noon, and Habitat for Humanity Pick Up on June 6, 2020 from 9 a.m. to 3 p.m., with both events to be held at the Bay Village Police Station.

Ms. Tara Wendell, representing the Green Team, stated that at last year's event ten tons of paper were collected.

Motion carried 7-0.

There being no further business to be brought before the Trustees this evening, the meeting adjourned at 7:32 p.m.

Minutes of a Meeting of
Cahoon Memorial Park Trustees
March 2, 2020

David L. Tadych, Vice President of Council

Joan Kemper, Clerk of Council

ORDINANCE NO.
INTRODUCED BY:

AN ORDINANCE

AN ORDINANCE AUTHORIZING THE MAYOR AND COUNCIL TO TAKE ANY AND ALL ADMINISTRATIVE ACTION DEEMED NECESSARY IN THE HANDLING OF STATE OF EMERGENCY AND MANDATES ISSUED BY THE GOVERNOR OF THE STATE OF OHIO, THE OHIO DEPARTMENT OF HEALTH AND THE CUYAHOGA DEPARTMENT OF HEALTH AS IT PERTAINS TO THE OPERATIONS OF THE CITY OF BAY VILLAGE, INCLUDING ADJOURNING, POSTPONING OR CANCELING MEETINGS AND DECLARING AN EMERGENCY.

WHEREAS, the current threat of the COVID-19 pandemic has caused the Governor of the State of Ohio to declare a state of emergency; and

WHEREAS, The Governor further asked state agencies to develop and implement procedures, including suspending or adopting temporary rules within an agency's authority, consistent with recommendations from the Ohio Department of Health designed to prevent or alleviate this public health threat; and

WHEREAS, the Administration, consistent with actions now being taken by state and county officials, seeks to have Council authorize it to act quickly to institute any and all reasonable measures to protect the health of City's employees and public by reducing the risk of contracting and spreading this dangerous illness; and

WHEREAS, the above-mentioned state of emergency compels the cancellation of public events and gatherings: and

WHEREAS, this Ordinance shall provide guidance during this emergency and other circumstances where Council, boards, and/or commissions may be unable to meet, choose not to meet or be unable to reach a quorum due to the health emergency; and

WHEREAS, as set forth in Article 2 of the City of Bay Village Charter, this Council by a vote of at least two-thirds of its members determines that the President of Council, or in the President's absence, the Vice President, or in the absence of the Vice President then the Mayor, may adjourn, postpone or cancel council meetings in the event of a state of emergency being declared by the State of Ohio, Cuyahoga County, or the City of Bay Village or upon recommendation of community health and safety officials; and

WHEREAS, as set forth in Article 2 of the City of Bay Village Charter, this Council by a vote of at least two-thirds of its members, determines that this Ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the property, health, and safety of the public and City personnel, and to provide

for the usual daily operation of municipal departments, in that holding public meetings and having large gatherings during a pandemic may threaten public health;

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Bay Village, Ohio:

SECTION 1. That Council hereby authorizes the Mayor to execute and take all reasonable administrative actions to contain the spread of the COVID-19 virus by, among other things, deploying personnel in a manner deemed best suited to minimize contact with each other and the general public wherever and whenever possible so as to maintain the operations of the City as much as possible and preserve its workforce, and: furthermore, the Mayor is authorized to take any emergency actions directed by the Governor, State Department of Health, or the County Health Department to protect and aid the employees and the public in regard to the COVID-19 virus, until such time as it is determined that the emergency no longer exists.

SECTION 2. That meetings of Council may be adjourned, postponed or cancelled by the President of Council, or if the President is unavailable, by the Vice President of Council, or if the Vice President is unavailable, the Mayor, due to the restrictions to public gatherings or other orders issued by the Governor, the State Department of Health, or the County Health Department for the health and safety of the public to eliminate the potential spread of the COVID-19 virus, or the inability to reach a quorum due to illness, quarantine, public health orders, or other cause related to the pandemic.

SECTION 3. That the meetings of the boards and commissions of the City are hereby cancelled or postponed at the discretion of the Mayor, or the Mayor's designee, due to restrictions or other orders issued by the Governor, the State Department of Health, or the County Health Department for the health and safety of the public to eliminate the potential spread of the COVID-19 virus, or the inability to attain a quorum due to illness, quarantine, public health orders, or other cause related to the pandemic.

SECTION 4. That this Council finds and determines that all formal actions of this Council concerning and relating to the passage of this ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any committee that resulted in those formal actions were in meetings open to the public in compliance with law.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure, the emergency being the necessity to authorize the Mayor and/or Council to take any and all measures to protect the public and the City's employees from contracting and/or spreading the COVID-19, thus for the health, safety and welfare of the public. Therefore this Ordinance shall be in full force and effect from and, immediately after passage and approval by the Mayor.

PASSED:

_____
PRESIDENT OF COUNCIL

_____
CLERK OF COUNCIL

APPROVED:

_____

MAYOR

031720 jt

RESOLUTION NO.
INTRODUCED BY:

A RESOLUTION
AUTHORIZING THE DONATION OF PERSONAL PROPERTY ITEMS RECEIVED INTO POSSESSION BY THE BAY VILLAGE POLICE DEPARTMENT TO THE VILLAGE BICYCLE COOPERATIVE, AND DECLARING AN EMERGENCY

WHEREAS, the City of Bay Village Police Department has received into its possession over the last several years a variety of personal property items in the form of bicycles that were taken as evidence, confiscated, found or abandoned; and

WHEREAS, the Division of Police has made reasonable efforts to locate persons entitled to possession of the personal property in its custody; and

WHEREAS, said items have minimal value but could be restored or used for parts by the Village Bicycle Cooperative;

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Bay Village, Ohio:

SECTION 1. That Council authorizes the donation of personal property items in the form of bicycles taken into possession by the Bay Village Police Department as evidence, confiscated, found or abandoned to the Village Bicycle Cooperative.

SECTION 2. That this Council finds and determines that all formal action of this Council concerning and relating to the passage of this resolution were taken in an open meeting of this Council, and that all deliberations of this Council and of any committee that resulted in those formal actions were in meetings open to the public in compliance with law.

SECTION 3. That this resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare, and further so said donation may move forward expeditiously, wherefore this resolution shall be in full force and take effect immediately upon its passage and approval by the Mayor.

PASSED:

_____
PRESIDENT OF COUNCIL

_____
CLERK OF COUNCIL

APPROVED:

_____
MAYOR
030920 jt

CITY OF BAY VILLAGE
AGENDA REQUEST
MARCH 19, 2020

OVERVIEW

1. Action Requested

Appropriation changes as described below.

2. Previous Action

Amending previously approved appropriations for specific projects.

3. Background/Justification for Current Action

CMAG 22 Grant Project (Crosswalks and path):

Original Appropriation: $146,000
Expended and encumbered to date (112,366.46)
Remaining Funds from original appropriation: $33,633.54
Estimated cost for trail (attached memo Don Beirut): $43,604
Additional appropriation needed (from Infrastructure Improvement Fund) $10,000
(Reminder that $73,000 was grant funds initially)

Cahoon Multipurpose Facility – see memo from Jon Liskovec
Additional appropriation needed (from Building Improvement Fund) $145,000

Sunset Improvement – see memo from Jon Liskovec
Additional appropriation needed (from Infrastructure Improvement Fund) $22,000

Longbeach Paving – see memo from Jon Liskovec
Additional appropriation needed (from Infrastructure Improvement Fund) $1,000

Ohio Bureau of Workers Compensation
A rebate for Safety Council performance was received from BWC for our participation in Safety Council in 2019. City would like to use these funds for employee wellness and future safety intiatives
Appropriation (from Workers Compensation Fund): $1,400

4. Financial Impact

Total of $33,000 appropriated from reserves in Infrastructure Improvement and $145,000 from reserves in Building Improvement.

Workers Compensation fund no impact – appropriating additional funds received.

5. Affected Parties

Service and Human Resources

March 19, 2020

Cahoon and Columbia Parks

(MULTI-PURPOSE TRAIL)

PRELIMINARY ESTIMATE OF PROJECT COST

Project Scope:

The proposed project consists of the construction of an all purpose trail. The project is partially funded by a Coastal Management Assistance Grant (CMAG) through the Ohio Department of Natural Resources (ODNR).

ITEM NUMBER	ITEM DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL
1	Clearing and Grubbing	1	LUMP	$7,500.00	$7,500.00
2	Excavation & Embankment	1	LUMP	$2,000.00	$2,000.00
3	Subgrade Compaction	160	SY	$1.50	$240.00
4	4" ODOT 301 Asphalt Concrete Base	30	CY	$185.00	$5,550.00
5	6" ODOT 304 Aggregate Base	30	CY	$50.00	$1,500.00
6	Tack Coat	10	GAL	$4.00	$40.00
7	1-1/4" ODOT 441 Asphat Concrete Surface Course, Type 1, (448), PG64-22	10	CY	$220.00	$2,200.00
8	1-3/4" ODOT 441 Asphat Concrete Intermediate Course, Type 2, (448), PG64-22	20	CY	$180.00	$3,600.00
9	4" Underdrain W/ Fabric	140	LF	$14.00	$1,960.00
10	ODOT 411 Berm	30	SY	$20.00	$600.00
11	Rock Channel Protection, Type C w/ Filter Fabric	20	CY	$80.00	$1,600.00
12	Headwall 2.1	1	EACH	$1,500.00	$1,500.00
13	12" Storm Sewer	40	LF	$60.00	$2,400.00
14	Catch Basin	1	EACH	$2,200.00	$2,200.00
15	Mobilization	1	LUMP	$3,000.00	$3,000.00
16	Linear Grading, Topsoil, Seeding and Mulching	250	SY	$3.00	$750.00
17	Erosion Control	1	LUMP	$1,500.00	$1,500.00
18	ODNR Trail Sign	1	LUMP	$500.00	$500.00
19	Construction Staking	1	LUMP	$1,000.00	$1,000.00
				Subtotal	$39,640.00
				Contingency (10%)	$3,964.00
				TOTAL PRELIMINARY PROJECT COST ESTIMATE	***$43,604.00***

Note:
The costs shown represent an estimate of probable construction costs prepared in good faith and reasonable care. Chagrin Valley Engineering, Ltd. has no control over the costs of construction labor, materials or equipment, nor over competitive bidding.

Donald P. Bierut, PE
Chagrin Valley Engineering, Ltd.
Bay Village Engineer

CITY OF BAY VILLAGE, OHIO
ORDINANCE NO. 20-
By: Mr. Tadych

To make appropriations for the current and other expenditures of the City of Bay Village for the fiscal year 2020. as previously appropriated in the annual appropriations 19-109.

NOW, THEREFORE, be it ordained by the Council of the City of Bay Village, State of Ohio:

Section1: That to provide for the current expenses and other expenditures of the City of Bay Village during the fiscal year ending December 31, 2020, the following sums be and they are herby set aside and appropriated from the funds herein specified as follows, to wit:

Section 2: That there be appropriated transferred and advanced from the following funds and as further detailed in the Schedules attached hereto as Exhibit "A" and incorporated herein:

General Fund - 100

Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/ Advances	Total
100	Total General Fund	$ 8,335,052	$ 3,831,552	$ 59,900	$ 1,013,348	$ 13,239,852

Special Revenue Fund Group - 200

Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/ Advances	Total
210	Emergency Paramedic	$ 1,263,820	$ 96,225	$ 12,000	$ -	$ 1,372,045
230	Parks and Recreation	715,850	312,100	22,000	-	1,049,950
231	Community Gym Capital Improvement	-	-	15,000	-	15,000
232	Youth Activities					-
234	Play in Bay					-
235	Bay Family Services	-	49,000	-	-	49,000
236	Community Diversion	-	5,500	-	-	5,500
238	Tennis Court Maintenance	-	-	10,000	-	10,000
240	Equipment Replacement					-
245	Private Property Maintenance	35,028	33,500	-	-	68,528
250	State Highway	-	100,000	-	-	100,000
270	Street Construction	656,350	294,740	654,975	-	1,606,065
280	Police Pension	388,200	-	-	-	388,200
281	Fire Pension	561,800				561,800
282	Accrued Benefits	140,000	-	-	-	140,000
284	Endowment Trust	-	18,314	-	-	18,314
290	Senior Programs	-	17,000	-	-	17,000
292	Law Enforcement	-	14,000	-	-	14,000
293	Drug Fine/Bail Forfeiture	-	5,000	-	-	5,000
294	Alcohol Intervention	-	7,000	-	-	7,000
295	DARE	-	564	-	-	564
297	Federal Equitable Sharing	-	30,000	-	-	30,000
299	Grant Funds					-
200	**Total Special Revenue Funds**	**$ 3,761,048**	**$ 982,943**	**$ 713,975**	**$ -**	**$ 5,457,966**

Debt Service Fund Group - 300

Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/ Advances	Total
300	**General Bond Retirement**	**$ -**	**$ 6,142,027**	**$ -**	**$ -**	**$ 6,142,027**

Capital Project Fund Group - 400

Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/ Advances	Total
400	General Capital Improvement	$ -	$ -	$ 3,128,386	$ -	$ 3,128,386
480	Walker Road Park	-	220	-	-	220
490	Public Improvement	-	-	-	-	-
494	Infrastructure Improvements	-	-	33,000	-	33,000
495	Municipal Building Improvements		-	145,000	-	145,000
496	Public Building Roof Improvements	-	-	-	-	-
400	**Total Capital Project Fund Group**	**$ -**	**$ 220**	**$ 3,306,386**	**$ -**	**$ 3,306,606**

Enterprise Fund Group - 500

Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/ Advances	Total
520	Pool	$ 249,700	$ 140,300	$ 20,000	$ -	$ 410,000
580	Sewer	924,450	1,519,057	142,500	-	2,586,007
500	**Total Enterprise Fund Group**	**$ 1,174,150**	**$ 1,659,357**	**$ 162,500**	**$ -**	**$ 2,996,007**

Internal Service Fund Group - 600

Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/ Advances	Total
600	Health Insurance	$ 30,800	$ 1,468,846	$ -	$ -	$ 1,499,646
601	General Insurance	-	173,230	-	-	173,230
602	Workers Compensation	140,729	16,400			157,129
600	**Total Internal Service Fund Group**	**$ 171,529**	**$ 1,658,476**	**$ -**	**$ -**	**$ 1,830,005**

Trust Fund Group - 800

Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/ Advances	Total
801	Unclaimed Monies	$ -	$ 5,000	-	-	$ 5,000
840	Waldeck	-	11,000	-	-	11,000
860	Dwyer	-	10,000	-	-	10,000
800	**Total Trust Fund Group**	**$ -**	**$ 26,000**	**$ -**	**$ -**	**$ 26,000**

Deposit Fund Group - 900

Fund #	Fund Activity	Personal Service	Other	Capital Improvement	Transfers/ Advances	Total
930	Building Deposits	$ -	$ 50,000	-	-	$ 50,000
920	Employee FSA		65,000			65,000
931	Security Deposits	-	22,000	-	-	22,000
900	**Total Deposit Fund Group**	**$ -**	**$ 137,000**	**$ -**	**$ -**	**$ 137,000**
	Grand Total All Funds	**$ 13,441,779**	**$ 14,437,675**	**$ 4,242,761**	**$ 1,013,348**	**$ 33,135,463**

Itemized list of Transfers and Advances by Fund

Description	Amount
General Fund to Parks and Recreation	**$ 425,000**
General Fund to General Capital	**350,000**
General Fund to Pool	**100,000**
General Fund to Community Gym	**9,348**
General Fund to Bay Family Services	**49,000**
General Fund to Fire Pension	**80,000**
Total Transfers	**$ 1,013,348**
Total Advances and Advance Repayments	**$ -**
Total Transfers and Advances	**$ 1,013,348**

Section 3: That the City Director of Finance be and is hereby authorized and directed to draw warrants against the appropriations set forth upon presentation of proper vouchers.

Section 4: That all expenditures within the fiscal year ending December 31, 2020 shall be made in accordance with the code accounts set forth above, and shall be made within the appropriations herein provided ("Appropriations" as used means the total amount appropriated for an individual fund). For any Capital Project Funds (400 Series) the appropriation herein approved shall lapse only upon completion of all specified projects; therefore, any appropriation balance unexpended at the end of the fiscal year shall be carried forward to subsequent fiscal years.

Section 5: That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 6: This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare for the reason that it is necessary in the current operation of the City, and therefore shall take effect immediately upon its enactment and approval by the Mayor.

PASSED:

_____
PRESIDENT OF COUNCIL

_____
CLERK OF COUNCIL

_____
MAYOR

_____
DATE

EXHIBIT "A"
SCHEDULE OF BUDGETS BY DEPARTMENT FOR GENERAL FUND

Department	Personal Service	Other	Equipment Replacement	Transfers	Total
Council	$ 88,500.00	$ 13,350.00	$ -	$ -	$ 101,850.00
Clerk of Council	66,550.00	875.00	-	-	67,425.00
Mayor	285,400.00	22,815.00	1,000.00	-	309,215.00
Law	135,306.00	81,650.00	-	-	216,956.00
Finance	262,500.00	25,050.00	1,200.00	-	288,750.00
Taxation	-	226,300.00	-	-	226,300.00
General Administration	239,000.00	527,014.00	1,200.00	1,013,348.00	1,780,562.00
Civil Service	-	5,100.00	-	-	5,100.00
Planning Commission	5,300.00	625.00	-	-	5,925.00
Zoning Board of Appeals	2,600.00	600.00	-	-	3,200.00
Service	1,850,790.00	2,232,113.00	13,000.00	-	4,095,903.00
Fire	1,585,465.00	249,075.00	14,000.00	-	1,848,540.00
Police	3,021,441.00	391,310.00	27,000.00	-	3,439,751.00
Central Dispatch					-
Building	509,600.00	36,150.00	-	-	545,750.00
Architecture Board of Review	-	25.00	-	-	25.00
Community Services	282,600.00	19,500.00	2,500.00	-	304,600.00
GRAND TOTAL	$ 8,335,052.00	$ 3,831,552.00	$ 59,900.00	$ 1,013,348.00	$ 13,239,852.00

EXHIBIT "B"
SCHEDULE OF MAJOR CAPITAL PROJECTS AND EQUIPMENT APPROPRIATIONS BY FUND

Fund	Description	Amount
Street Construction (270)		
	Road Improvements	654,975.00
Total Street Construction (270)		654,975.00
General Capital (400)		
	Information Technology Improvements	
	Finance ERP System (continuation from 2019)	46,500.00
	Website Improvement	155,000.00
	Bradley Park Playground	12,500.00
	Reese Court Basketball Courts	40,000.00
	COTF Grant- Cahoon River Basin Trail	120,000.00
	CMAG Columbia Stairs and Bay Point	543,886.00
	Fire Equipment	125,000.00
	Police Vehicles	22,000.00
	Police Equipment	124,000.00
	Road Improvements	8,000.00
	LED Solar Crossing Sign	314,500.00
	Ashton Lane Bridge Right of Way	35,000.00
	Cahoon Connectivity Bridge	26,500.00
	Community House Study	35,000.00
	Service Roof Replacement	40,000.00
	City Hall Repairs	35,000.00
	Cemetery Shoreline Improvements (continuation from 2019)	16,000.00
	Huntington Generator Upgrades	125,000.00
	Walker Road Park Improvement (partial funding)	75,000.00
	Service Vehicles	489,500.00
Total General Capital (400)		740,000.00
		3,128,386.00
Infrastructure Improvement (494)		
	CMAG 22 Path	10,000.00
	Sunset Improvement	22,000.00
	Longbeach Paving	1,000.00
Total Infrastructure Improvement (494)		33,000.00
Building Improvement (495)		
	Cahoon Multipurpose Facility	145,000.00
Total Building Improvement (495)		145,000.00
Sewer Improvements (580)		
	Walker Road Park Improvement (partial funding)	120,500.00
Total Sewer Improvements (580)		120,500.00
GRAND TOTAL		$ 4,081,861.00

Total amount appropriated by fund may not be exceeded.

ORDINANCE NO.
INTRODUCED BY:

AN ORDINANCE
REPEALING ORDINANCE 16-32,
AND DECLARING AN EMERGENCY.

WHEREAS, the City of Bay Village annually provides a budget which is approved by Council and is subject to certain State bidding limitations; and

WHEREAS, the Finance Director may approve expenditures submitted by the department directors or as directed by Council within amounts appropriated by Council; and

WHEREAS, the current threat of the COVID-19 pandemic has caused the Governor of the State of Ohio to declare a state of emergency; and

WHEREAS, The Administration may need to quickly expend funds for capital expenditures in an amount less than $50,000 and for personal services contracts in excess of $20,000 due to the pandemic emergency; and

WHEREAS, the Administration, consistent with actions now being taken by state and county officials, seeks to have Council authorize it to act quickly to institute any and all reasonable measures to protect the health of City's employees and public by reducing the risk of contracting and spreading this dangerous illness; and

WHEREAS, the provisions or the Ohio Revised Code regarding bidding, purchasing and contracting would remain in effect; and

WHEREAS, it may not be possible to convene Council to consider personal services contract greater than $20,000 or capital expenditures in an amount less than $50,000 due to conditions arising from the pandemic such as illness, quarantine or public health orders; and

WHEREAS, as set forth in Article 2 of the City of Bay Village Charter, this Council by a vote of at least two-thirds of its members, determines that this Ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the property, health, and safety of the public and City personnel, and to provide for the usual daily operation of municipal departments, in that holding public meetings and having large gatherings during a pandemic may threaten public health;

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Bay Village, Ohio:

SECTION 1. That Ordinance 16-32 is hereby repealed.

SECTION 2. That this Council finds and determines that all formal actions of this Council concerning and relating to the passage of this ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any committee that resulted in those formal actions were in meetings open to the public in compliance with law.

SECTION 3. That this ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare, wherefore this ordinance shall be in full force and take effect immediately upon its passage and approval by the Mayor.

PASSED:

_____
PRESIDENT OF COUNCIL

_____
CLERK OF COUNCIL

APPROVED:

_____
MAYOR

031920 jt

CITY OF BAY VILLAGE
AGENDA REQUEST
MARCH 11, 2020

OVERVIEW

1. Action Requested

Approval to enter into agreements with Ronyak Paving for the Longbeach Pavement Repair project and Specialized Construction for the Sunset Paving Project.

2. Previous Action

Both projects were publically advertised for bids.

3. Background/Justification for Current Action

The Sunset Pavement Project is the second phase of work to follow the current Sunset Utility project. Originally, funding for both projects was appropriated by council. Due to various circumstances, an additional amount of $22,000 is required to award the contract to the recommended bidder.

The Longbeach Pavement Repair project was budgeted and appropriated by council for 2020 and bid out accordingly. Based on the bid results, an additional amount of $1,000 is required to award the contract to the recommended bidder.

4. Financial Impact

Appropriation of $23,000 from the Infrastructure Improvement Fund in order award and execute both projects.

5. Implementation Plan

Notify the appropriate contractors of the winning award and schedule the projects accordingly.

6. High-Level Timeline/Schedule

Immediate notification to be issued each contractor. Project completions are estimated as stated in the engineers letters of recommendation.

City of Bay Village
Memorandum

Date: March 12, 2020

To: Jon Liskovec, Director of Public Services and Properties

From: Donald Bierut, PE
City Engineer

Re: Bid Results for the Sunset Drive Area Paving Improvements – Rebid

The City of Bay Village advertised for contractors to bid on the Sunset Drive Area Paving Improvements project. The bid was due on February 27, 2020. Two contractors submitted a bid. The advertised construction estimate was $250,000.00.

The "Lowest Responsive and Responsible Bidder" was Specialized Construction, Inc. Their bid was within the advertised estimate, considered complete and provided all the information that was requested. I contacted them to discuss their bid and confirm their understanding of the project's requirements and the City's expectations of quality and scheduling.

Based on our review of their bid, my conversation with them and a review of their references, it is my recommendation to award the Contract to Specialized Construction, Inc. for $244,688.75. Their earliest start date is May 1, 2020. They estimate the work will take 90 days to complete.

If you have any questions, please do not hesitate to contact me.

Respectfully,

Donald Bierut, PE

cc: Paul Koomar, Mayor
Mark Barbour, Law Director
Renee Mahoney, Finance Director
Curtis Krakowski, Infrastructure Manager

Prepared by Chagrin Valley Engineering, Ltd.

BID TABULATION
SUNSET DRIVE AREA PAVING
CITY OF BAY VILLAGE, OHIO
DATE: FEBRURY 27, 2020
CVE JOB NO. 19122 Engineer's Estimate $250,000.00

				SPECIALIZED CONSTRUCTION, INC.		CHAGRIN VALLEY PAVING, INC.	
ITEM	DESCRIPTION	UNIT	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	PROFILE PLANING	SY	5,327	$4.00	$21,308.00	$2.20	$11,719.40
2	PAVEMENT REMOVED	SY	770	$10.00	$7,700.00	$22.00	$16,940.00
3	ASPHALT PAVEMENT RECYCLING	SY	5,327	$9.75	$51,938.25	$11.45	$60,994.15
4	ENGINEERED RECYCLING ASPHALT EMULSION	GAL	10,654	$3.25	$34,625.50	$4.00	$42,616.00
5	ADDITIONAL AGGREGATE	TONS	90	$75.00	$6,750.00	$75.00	$6,750.00
6	FOG SEALING	GAL	532	$1.00	$532.00	$2.50	$1,330.00
7	FULL DEPTH ASPHALT REPAIRS (MISC. LOCATIONS)	SY	500	$65.00	$32,500.00	$62.00	$31,000.00
8	PARTIAL DEPTH ASPHALT REPAIRS (MISC. LOCATIONS)	SY	250	$25.00	$6,250.00	$30.00	$7,500.00
9	SUBGRADE REMOVAL AND REPLACEMENT	CY	100	$20.00	$2,000.00	$50.00	$5,000.00
10	3/4" ASPHALT LEVELING COURSE	CY	111	$185.00	$20,535.00	$200.00	$22,200.00
11	1-1/4" ASPHALT SURFACE COURSE	CY	185	$200.00	$37,000.00	$200.00	$37,000.00
12	DRIVEWAY APRON BUTT JOINT	LF	400	$3.00	$1,200.00	$7.00	$2,800.00
13	MANHOLE OR CATCH BASIN ADJUST TO GRADE	EACH	10	$300.00	$3,000.00	$350.00	$3,500.00
14	VALVE OR MONUMENT BOX ADJUST TO GRADE	EACH	20	$50.00	$1,000.00	$150.00	$3,000.00
15	MISCELLANEOUS METAL	LBS	1,000	$1.35	$1,350.00	$2.00	$2,000.00
16	MAINTENANCE OF TRAFFIC	LUMP	1	$17,000.00	$17,000.00	$16,000.00	$16,000.00
	TOTAL PROJECT COST			**TOTAL**	**$244,688.75**	**TOTAL**	**$270,349.55**
ALT 1	EXCAVATION	CY	1776	$40.00	$71,040.00	$10.00	$17,760.00
ALT 2	ODOT ITEM 304 (6")	CY	888	$65.00	$57,720.00	$50.00	$44,400.00
ALT 3	ODOT ITEM 301 (6")	CY	888	$155.00	$137,640.00	$132.00	$117,216.00
				TOTAL	**$357,185.00**	**TOTAL**	**$287,816.00**
				DAYS TO COMPLETE: 90		DAYS TO COMPLETE: 75	
				EARLIEST START DATE: MAY 1, 2020		EARLIEST START DATE: APRIL 13, 2020	

City of Bay Village
Memorandum

Date: March 12, 2020

To: Jon Liskovec, Director of Public Services and Properties

From: Donald Bierut, PE
City Engineer

Re: Bid Results for the Longbeach Area Paving project

The City of Bay Village advertised for contractors to bid on the Longbeach Area Paving project. The bid was due on February 27, 2020. Five contractors submitted a bid. The advertised construction estimate was $117,000.00.

The "Lowest Responsive and Responsible Bidder" was Ronyak Paving, Inc. Their bid was within the advertised estimate, considered complete and provided all the information that was requested. I contacted them to discuss their bid and confirm their understanding of the project's requirements and the City's expectations of quality and scheduling.

Based on our review of their bid, my conversation with them and a review of their references, it is my recommendation to award the Contract to Ronyak Paving, Inc. for $105,000.00. Their earliest start date is May 4, 2020. They estimate the work will take 15-20 days to complete.

If you have any questions, please do not hesitate to contact me.

Respectfully,

Donald Bierut, PE

cc: Paul Koomar, Mayor
Mark Barbour, Law Director
Renee Mahoney, Finance Director
Curtis Krakowski, Infrastructure Manager

BID TABULATION
LONGBEACH AREA PAVING
CITY OF BAY VILLAGE, OHIO
DATE: FEBRUARY 27, 2020
Engineer's Estimate $117,000

ITEM	DESCRIPTION	UNIT	UNIT	SPECIALIZED CONSTRUCTION, INC. UNIT PRICE	SPECIALIZED CONSTRUCTION, INC. TOTAL PRICE	CHAGRIN VALLEY PAVING, INC. UNIT PRICE	CHAGRIN VALLEY PAVING, INC. TOTAL PRICE	RONYAK PAVING UNIT PRICE	RONYAK PAVING TOTAL PRICE	CROSSROADS ASPHALT UNIT PRICE	CROSSROADS ASPHALT TOTAL PRICE
1	FULL DEPTH ASPHALT REPAIRS	SY	300	$69.00	$20,700.00	$75.00	$22,500.00	$65.00	$19,500.00	$66.60	$19,980.00
2	PARTIAL DEPTH ASPHALT REPAIRS	SY	1,200	$26.00	$31,200.00	$33.50	$40,200.00	$28.75	$34,500.00	$35.00	$42,000.00
3	SUBGRADE REMOVAL AND REPLACEMENT	CY	100	$20.00	$2,000.00	$25.00	$2,500.00	$15.00	$1,500.00	$80.00	$8,000.00
4	CHIP SEAL (ODOT ITEM 882)	SY	13,200	$3.00	$39,600.00	$2.77	$36,564.00	$2.75	$36,300.00	$2.85	$37,620.00
5	FOG SEAL	SY	13,200	$1.00	$13,200.00	$0.90	$11,880.00	$1.00	$13,200.00	$1.00	$13,200.00
TOTAL PROJECT COST				TOTAL	$106,700.00	TOTAL	$113,644.00	TOTAL	$105,000.00	TOTAL	$120,800.00
				DAYS TO COMPLETE: 45		DAYS TO COMPLETE: 60		DAYS TO COMPLETE: 15-20		DAYS TO COMPLETE: 60	
				EARLIEST START DATE: 5/15/2020		EARLIEST START DATE: 5/1/2020		EARLIEST START DATE: 5/4/2020		EARLIEST START DATE: 5/1/2020	

ITEM	DESCRIPTION	UNIT	UNIT	NES CORP UNIT PRICE	NES CORP TOTAL PRICE
1	FULL DEPTH ASPHALT REPAIRS	SY	300	$61.50	$18,450.00
2	PARTIAL DEPTH ASPHALT REPAIRS	SY	1,200	$42.50	$51,000.00
3	SUBGRADE REMOVAL AND REPLACEMENT	CY	100	$130.00	$13,000.00
4	CHIP SEAL (ODOT ITEM 882)	SY	13,200	$2.56	$33,792.00
5	FOG SEAL	SY	13,200	$0.45	$5,940.00
TOTAL PROJECT COST				TOTAL	$122,182.00
				DAYS TO COMPLETE: 30	
				EARLIEST START DATE: 4/1/2020	

Joan Kemper

From:	Jon Liskovec
Sent:	Thursday, March 19, 2020 12:58 PM
To:	Agendas
Cc:	Don Bierut
Subject:	Sunset Utilities and Paving Summary v-2
Attachments:	Sunset Utilities and Paving Summary v-2.pdf

All,

Per Dwight's request, attached is a summary sheet of expenditures thus far for the Sunset Project to be included for review in council packets.

Regards,

Jonathan Liskovec
Director of Public Services and Properties
City of Bay Village
jliskovec@cityofbayvillage.com
Office: 440-899-3437
Garage/Dispatch: 440-871-1221
Fax: 440-899-3480

Sunset Utilities and Paving

Prior Work:

2013	$32,184.22	CT Consultants - Sunset Engineering Services
2014	$7,239.47	CT Consultants - Sunset Tax Assessment
2015	$136,000.00	CT Consultants - Sunset Engineering Services
2017	$11,163.16	CT Consultants - Sunset Engineering Services
	$186,586.85	Total CT Expenditures

Current Project:

Date	Budgeting	Ordinance	Notes
2019	$517,521.00		Starting Budget
2019	$26,944.00	19-29	Engineering - CVE
2019	$1,724.08		Advertising and Bid Books
11/18/2019	$110,758.23		Additional Appropriation/Realocation of Funds
11/21/2019	[350000 est]		Utility Project out for advertisement
12/11/2019			Utility Project Bid opening
12/16/2019	$363,375.00	19-115	Utility Project presented for Council Approval
1/16/2020			Utiltiy Pre-Construction
2/3/2020			Utility Start Date
2/10/2020	$13,200.00	20-17	Alt #3 Presented to Council - approved
2/10/2020	[249776.15 est]		Paving Project out for advertisement approval
2/13/2020			Paving Project out for advertisement
2/27/2020			Paving Project Bid opening
3/16/2020	$244,688.75		Paving Contract Award (pending)
3/16/2020	$22,000.00		Appropriation (pending)
			Paving Pre-Construction
			Paving Start Date
			Utiltity Completion
			Paving Completion
	$347.40		Project Budget Remaining

ORDINANCE NO.
INTRODUCED BY:

AN ORDINANCE
AUTHORIZING AN AGREEMENT WITH RONYAK PAVING, INC. FOR STREET RESURFACING MATERIAL AND SERVICES FOR THE LONGBEACH AREA PAVEMENT MAINTENANCE PROJECT, AND DECLARING AN EMERGENCY.

WHEREAS, the City is in need of paving services for the Longbeach Area Pavement Maintenance project; and

WHEREAS, the City has received a proposed Scope of Services for that project from Ronyak Paving, Inc., 14376 N. Cheshire Street, Burton, Ohio 44021, which was determined to be the lowest responsive and responsible bidder;

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Bay Village, Ohio

SECTION 1. That the Mayor is hereby authorized to enter into an agreement with Ronyak Paving, Inc. to proceed with the proposed services for the Longbeach Area Pavement Maintenance project at a cost not to exceed One Hundred Five Thousand Dollars ($105,000.00).

SECTION 2. That this Council finds and determines that all formal actions of this Council concerning and relating to the passage of this ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any committee that resulted in those formal actions were in meetings open to the public in compliance with law.

SECTION 3. That this ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, property and safety, and for the further reason that it is immediately necessary to provide said paving services, wherefore this ordinance shall be in full force and take effect immediately upon its passage and approval by the Mayor.

PASSED:

_____
PRESIDENT OF COUNCIL

_____
CLERK OF COUNCIL

APPROVED:

_____
MAYOR

031220 jt

ORDINANCE NO.
INTRODUCED BY:

AN ORDINANCE
AUTHORIZING AN AGREEMENT WITH SPECIALIZED CONSTRUCTION, INC. FOR STREET RESURFACING MATERIAL AND SERVICES FOR THE SUNSET AREA IMPROVEMENTS, AND DECLARING AN EMERGENCY.

WHEREAS, the City is in need of paving services for the Sunset Area Improvements; and

WHEREAS, the City has received a proposed Scope of Services for that project from Specialized Construction, Inc., 711 Harvard Avenue, Cuyahoga Heights, Ohio 44105, which was determined to be the lowest responsive and responsible bidder;

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Bay Village, Ohio

SECTION 1. That the Mayor is hereby authorized to enter into an agreement with Specialized Construction, Inc. to proceed with the proposed services for the Sunset Area Improvements at a cost not to exceed Two Hundred Forty-Four Thousand, Six Hundred Eighty-Eight Dollars and Seventy-Five Cents ($244,688.75).

SECTION 2. That this Council finds and determines that all formal actions of this Council concerning and relating to the passage of this ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any committee that resulted in those formal actions were in meetings open to the public in compliance with law.

SECTION 3. That this ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, property and safety, and for the further reason that it is immediately necessary to provide said paving services, wherefore this ordinance shall be in full force and take effect immediately upon its passage and approval by the Mayor.

PASSED:

_____
PRESIDENT OF COUNCIL

_____
CLERK OF COUNCIL

APPROVED:

_____
MAYOR

031220 jt

CITY OF BAY VILLAGE
AGENDA REQUEST
MARCH 18, 2020

OVERVIEW

1. Action Requested

Approval to advertise for bids for the Cahoon Multiuse Facility and make necessary appropriations.

2. Previous Action

Award of funding from the State Capital budget, approval to engage with Sixmo for architectural plans for the facility.

3. Background/Justification for Current Action

The city applied and received funding from the State of Ohio Capital budget in the sum of $130,000 to apply towards the construction of the a new Cahoon Park Multiuse Facility which will include expanded and improved restroom facilities, storage facilities and a new larger covered pavilion area. Current funding is as noted below

New Budget	$380,000 (budget as determined by Sixmo upon design of facility)
Original Appropriation	$230,000 ($130,000 State Capital/$75,000 City funded/$25,000 Soccer Club donation)
Architecture fee	$20,000 (Sixmo)
Transfer of Funding	$25,000 (Balance from Rosehill Museum Project)
Current Funds Available (if approved)	$255,000
Funds Required	$145,000

4. Financial Impact

Appropriation of $145,000 from the Building Improvement fund

5. Implementation Plan

Complete and finish preparation of all documents required for bidding purposes

6. High-Level Timeline/Schedule

Advertise for bidding purposes 2-4 weeks from approval

Opinion of Probable Construction Costs
City of Bay Village - Cahoon Park Restroom Improvements Project
3/9/2020

Div #	Div Name		Div Totals
01	General Requirements		$20,100.00
02	Existing Conditions		$2,500.00
03	Concrete		$22,250.00
04	Masonry		$0.00
05	Metals		$0.00
06	Wood, Plastics, and Composites		$104,672.00
07	Thermal and Moisture Protection		$18,049.05
08	Openings		$15,450.00
09	Finishes		$19,106.75
10	Specialties		$12,850.00
11	Equipment		$0.00
12	Furnishings		$0.00
13	Special Construction		$0.00
14	Conveying Equipment		$0.00
	SubTotal		**$214,977.80**
21	Fire Suppression		$0.00
22	Plumbing		$46,113.00
23	Heating, Ventilating, and Air Conditioning (HVAC)		$1,100.00
25	Integrated Automation		$0.00
26	Electrical		$17,841.00
27	Communications		$0.00
28	Electronic Safety and Security		$0.00
33	Utilities		$24,000.00
	SubTotal		**$89,054.00**
	Construction Total		**$304,031.80**
	Contractor's Overhead and Profit	10%	$30,403.18
	Permit, Bond, Insurance	3%	$9,120.95
	Contract Total		**$343,555.93**
	Construction Contingency	10%	$34,355.59
	Total Opinion of Probable Construction Costs		**$377,911.53**

CITY OF BAY VILLAGE
AGENDA REQUEST
MARCH 18, 2020

OVERVIEW

1. Action Requested

Approval to enter into contract with Duro-Last for the replacement of the Service Department roof above the lunch room and office space.

2. Previous Action

Appropriation of funds in the 2020 capital budget.

3. Background/Justification for Current Action

The current roofing system has reached the end of its useful life and has intermittent leaks in certain weather conditions. Duro-Last was chosen through the use of the TIPS cooperative purchasing program.

4. Financial Impact

Expenditure of $28,442.81 as appropriate for the project.

5. Implementation Plan

Complete contract agreement and schedule installation with manufacture/installer

6. High-Level Timeline/Schedule

All dependent on the current status of Coronavirus.

DURO-LAST®
THE WORLD'S BEST ROOF®

March 18, 2020

Mr. Jonathan Liskovec
Director of Public Service and Properties
City of Bay Village
31300 Naigle Road
Bay Village, OH 44140
Tel: (440) 871-1221
jliskovec@cityofbayvillage.com

Re: Re-Roofing Project for the City of Bay Village Cafeteria Roof

Dear Mr. Liskovec:

Duro-Last Roofing has developed the following pricing proposal to re-roof City of Bay Village Cafeteria Roof in Bay Village, Ohio. This pricing proposal was developed using Duro-Last's contract number 170201 with The Interlocal Purchasing System (TIPS) and includes the total cost to purchase and install the Duro-Last roofing system.

Duro-Last will provide the Duro-Last roofing system and its installation to the City of Bay Village at RS Means pricing using the Cleveland City Cost Index.

Installation of the Duro-Last Roofing System will be provided by Damschroder Roofing, LTD of Fremont, Ohio, an authorized Duro-Last contractor who has achieved Platinum Contractor status with Duro-Last based on their quantity and quality of commercial installations.

Attached is the Duro-Last specification which defines the work that Duro-Last proposes to complete. When the installation is complete, a Duro-Last Technical Representative will inspect the installation for completeness and conformity to Duro-Last specifications. Following acceptance of the roof, Duro-Last will issue a warranty to the City of Bay Village.

The Duro-Last Roofing 20-year NDL warranty provides for the repair or replacement of the roofing system, and the labor to install it, in the event of a defect in the Duro-Last products. The 20-year NDL warranty does have an additional charge to obtain it, which has been included in the proposal. The warranty also does not provide coverage of consequential damages resulting from leaks caused by any defects covered under the warranty.

Based on this scope of work, pricing for Duro-Last to complete the City of Bay Village Cafeteria re-roofing project is $28,442.81.

Attached is a detailed pricing summary. Prevailing wages do not apply. The base price is good for delivery for 60 days from the date of this proposal, after which the components of the base price are subject to price adjustment.

Duro-Last will invoice the City of Bay Village for materials shipped and 30% mobilization upon initial shipment.

Any alterations or deviation from the scope of work involving extra costs including, but not limited to, additional materials and labor will be executed only upon written change-orders submitted to Duro-Last, which will result in an extra charge over this proposal.

The base price does not include any allowances for roof deck replacement or for other hidden damages.

The building owner is responsible for obtaining any necessary permits, engineering fees, or tests needed to meet state and local codes.

The base price includes performance and payment bonds. Any bonds for this project shall only apply for a one-year maintenance period commencing on the date of substantial completion of the project. Bond coverage shall not be extended to the 20-year warranty period subsequent to the one-year maintenance period.

The lead time for manufacturing your Duro-Last roof is five business days following receipt of the order. Transit time is one business day by commercial carrier from the Duro-Last manufacturing facility in Saginaw, Michigan.

Duro-Last Roofing and Damschroder Roofing, LTD are not responsible for the following:

- HVAC alteration and related utility work
- Lightning, lightning protection, or electrical alterations or recertification
- Satellite dishes or antenna recalibration
- Removal of material containing asbestos or asbestos testing
- Ponded water due to previous existing substrate conditions

All material is guaranteed to be as specified. All work will be completed in a workmanlike manner according to standard roofing practices and in accordance with Duro-Last published specifications. Duro-Last Roofing shall not be responsible for delays relating to weather, accidents, or other events beyond our control.

If this proposal is accepted, the Duro-Last TIPS price schedule, terms, and conditions will be applied. In addition:

1. The City of Bay Village's TIPS membership will need to be verified.

2. A purchase order and tax exempt certificate will need to be issued to Duro-Last Roofing.
3. The purchase order should be clearly marked "Per TIPS Contract".
4. E-mail the purchase order in PDF format to TIPS at tipspo@tips-usa.com for review and approval.
5. Duro-Last will issue a Notice to Proceed to Damschroder Roofing, LTD after receiving the approved purchase order from TIPS.

If you have any questions regarding this proposal, please contact me at (800) 248-0280, ext. 2219 or ktobias@duro-last.com. If this proposal is acceptable, please sign below and return with the aforementioned documents.

City of Bay Village Cafeteria Re-Roofing Project Base Price: $28,442.81

Approved By:_____

Title: _____

Date: _____

Best Regards,

Kelly Tobias

Kelly Tobias
Cooperative Purchasing Representative
Duro-Last Roofing, Inc.

cc: Dana Howell, Damschroder Roofing, LTD

RESOLUTION NO.
INTRODUCED BY:

AN ORDINANCE
AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH DURO-LAST ROOFING COMPANY FOR THE REPLACEMENT OF THE SERVICE DEPARTMENT ROOF OVER THE LUNCH ROOM AND OFFICE SPACE, AND DECLARING AN EMERGENCY

WHEREAS, the current roofing system has reached the end of its useful life and has intermittent leaks in certain weather conditions and needs to be replaced for the public welfare and safety of its users;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bay Village, Ohio:

SECTION 1. That the Mayor is hereby authorized and directed to enter into a contract with to Duro-Last Roofing., 525 Morley Drive, Saginaw, MI 48601 to replace the existing roof at the Service Department at a price not to exceed Twenty-Eight Thousand, Four Hundred Forty-Four Dollars and Eighty-One Cents ($28,442.81).

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this resolution were adopted in an open meeting of Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.11 of the Ohio Revised Code.

SECTION 3. That this resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare, and for the further reasons stated in the preamble hereof, wherefore this resolution shall be in full force and take effect immediately upon its passage and approval by the Mayor.

PASSED:

_____
PRESIDENT OF COUNCIL

_____

CLERK OF COUNCIL

APPROVED:

_____
MAYOR

031920 jt

RESOLUTION NO.
INTRODUCED BY:

RESOLUTION AUTHORIZING PARTICIPATION IN THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) WINTER SALE CONTRACT FOR THE 2020-2021 SEASON FOR THE PURCHASE OF ROAD SALT, AND DECLARING AN EMERGENCY.

WHEREAS, the **City Of Bay Village, Cuyahoga County, State of Ohio** (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual winter road salt bid (2020-2021) in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT winter road salt contract:

NOW, THEREFORE, be it resolved by the following authorized person(s) that this participation agreement for the ODOT winter road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the terms and conditions regarding participation on the ODOT winter salt contract as follows:

Section 1. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the winter road salt contract and acknowledges that upon of award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and

Section 2. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the winter road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and

Section 3. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT winter road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the winter road salt contract; and

Section 4. The Political Subdivision hereby requests through this participation agreement a total of **1,250 (One Thousand, Two Hundred Fifty)** tons of Sodium Chloride (Road Salt) of which the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and

Section 5. The Political Subdivision hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract's effective period of September 1, 2020 through April 30, 2021; and

Section 6. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT winter salt contract; and

Section 7. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, April 24, 2020. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

Section 8. That this Council finds and determines that all formal actions of this Council concerning and relating to the passage of this ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any committee that resulted in those formal actions were in meetings open to the public in compliance with law.

Section 9. That this ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare, and to insure adequate road salt coverage during the winter season of 2020-2021, wherefore this ordinance shall be in full force and take effect immediately upon its passage and approval by the Mayor.

PASSED:

_____
PRESIDENT OF COUNCIL

_____
CLERK OF COUNCIL

APPROVED:

_____
MAYOR

031920 jt

THIS RESOLUTION MUST BE UPLOADED TO THE WINTER SALT PARTICIPATION WEBSITE BY NO LATER THAN FRIDAY, APRIL 24, 2020.

PLEASE NOTE: THE DEPARTMENT WILL NOT ACCEPT TYPED SIGNATURES. PARTICIPATION AGREEMENTS SUBMITTED WITH TYPED SIGNATURES WILL BE INVALID AND INELIGIBLE FOR APPROVAL. YOU CANNOT SUBMIT A WORD DOCUMENT VERSION OF THIS PARTICIPATION AGREEMENT. NO EXCEPTIONS.

RESOLUTION AUTHORIZING PARTICIPATION
IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2020

WHEREAS, the City of Bay Village, Cuyahoga County (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon of award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and

b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and

c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the road salt contract; and

d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and

e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically **submitted** salt quantities from its awarded salt supplier during the contract's effective period; and

f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and

g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, April 24 **by 12:00 p.m.** The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

NOW, THEREFORE, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

_____ (Authorized Signature) _____ Approval Date

_____ (Authorized Signature) _____ Approval Date

_____ (Authorized Signature) _____ Approval Date

_____ (Authorized Signature) _____ Approval Date

_____ (Authorized Signature) _____ Approval Date

THIS RESOLUTION MUST BE UPLOADED TO THE SALT PARTICIPATION WEBSITE BY NO LATER THAN FRIDAY, APRIL 24, 2020.

PLEASE NOTE: THE DEPARTMENT WILL NOT ACCEPT TYPED SIGNATURES. PARTICIPATION AGREEMENTS SUBMITTED WITH TYPED SIGNATURES WILL BE INVALID AND INELIGIBLE FOR APPROVAL. YOU CANNOT SUBMIT A WORD DOCUMENT VERSION OF THIS PARTICIPATION AGREEMENT. NO EXCEPTIONS.

DEADLINE TO SUBMIT SALT 2020-2021 RESOLUTION/ORDINANCE PARTICIPATION FORM: FRIDAY, APRIL 24th

Each Political Subdivision ***must*** submit this electronic order form (BELOW) AND attach an approved, completed, and signed Resolution/Ordinance for the ODOT Salt Contract to be included in the Department's bidding opportunity for road salt. Upon the Director of ODOT's award of the contract, you will be bound to purchase at least 90% (and you can purchase up to 110%) of the salt quantities requested on this participation form.

Link to Required Resolution/Ordinance Language

1) You cannot use previously submitted or approved resolutions/ordinances. No exceptions.

2) ALL ORDERS WILL BE BASED ON THIS ELECTRONIC SUBMISSION

By submitting the electronic participation form below AND attaching a completed and signed Resolution/Ordinance (link above) for the ODOT Salt Contract (018-21), you will be included in the Department's bidding opportunity for road salt and, upon the Director of ODOT's award of the contract, bound to purchase at least 90% (and you can purchase up to 110%) of the salt quantities requested.

3) Submission Receipt

Each Political Subdivision will receive a "submission receipt" via email verifying submitted tonnages. It is each Political Subdivision's responsibility to verify this information has been received and that all information is correct.

4) HOW TO MAKE CHANGES TO AN ALREADY SUBMITTED PARTICIPATION FORM

If you need to make any changes to your information after it has already been submitted, you must do so by no later than **5:00 PM on Friday, April 24th, 2020.** To make changes to an already submitted form you must re-submit the ENTIRE FORM WITH ALL INFORMATION FILLED OUT (including attached resolution/ordinance) and it will automatically overwrite the information you had previously submitted.

Salt Resolution/Ordinance Participation Form

Phone is required.
Tons Requested is required.
1st Stockpile Address - Include Zip is required.

* Indicates required field

Attachments	Choose File No file chosen
County *	Cuyahoga
Political Subdivision *	City of Bay Village Select Other if Not on List...
Other	
Authorized Person *	Jonathan Liskovec - Service Director
City	City of Bay Village
Contact for Ordering *	Don Landers
EmailAddress *	dlanders@cityofbayvillage.com
Phone *	440-871-1221 / 440-899-3417
Tons Requested *	1,250
1st Stockpile Address - Include Zip *	31300 Naigle Road Bay Village Ohio 4414
2nd Stockpile Address - Include Zip	
3rd Stockpile Address - Include Zip	
4th Stockpile Address - Include Zip	
5th Stockpile Address - Include Zip	
6th Stockpile Address - Include Zip	
7th Stockpile Address - Include Zip	
8th Stockpile Address - Include Zip	

Submit

RESOLUTION NO.
INTRODUCED BY:

A RESOLUTION
AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT A NORTHEAST OHIO PUBLIC ENERGY COUNCIL ("NOPEC") ENERGIZED COMMUNITY GRANT, AND DECLARING AN EMERGENCY

WHEREAS, the City of Bay Village ("City") is a member of the Northeast Ohio Public Energy Council ("NOPEC") and is eligible for a NOPEC Energized Community Grant ("NEC Grant") for 2020 as provided for in the NEC Grant Program guidelines; and

WHEREAS, the City previously entered into a Grant Agreements with NOPEC to receive NEC Grants for 2018 and 2019,

NOW, THEREFORE, be it resolved by the Council of the City of Bay Village, Ohio:

SECTION 1. Council finds and determines that it is in the best interest of the City to accept the NEC Grant for 2020, and authorizes the Mayor to accept the NEC Grant funds.

SECTION 2. That this Council finds and determines that all formal actions of this Council concerning and relating to the passage of this resolution were taken in an open meeting of this Council, and that all deliberations of this Council and of any committee that resulted in those formal actions were in meetings open to the public in compliance with law.

SECTION 3. That this resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare, and for the further reason that this resolution is required to be immediately effective in order to maximize the potential benefit through the Natural Gas Program provided by NOPEC, wherefore this resolution shall be in full force and take effect immediately upon its passage and approval by the Mayor.

PASSED:

_____
PRESIDENT OF COUNCIL

_____
CLERK OF COUNCIL

APPROVED:

_____
MAYOR

031820 kek

RESOLUTION NO.
INTRODUCED BY:

A RESOLUTION
AUTHORIZING THE PURCHASE OF TWO (2) INTERNATIONAL HV507 SINGLE AXLE CAB AND CHASSIS, AND SNOW AND ICE CONTROL EQUIPMENT PACKAGES, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Bay Village Service Department is in need of new vehicles to replace existing vehicles per the replacement schedule, and the Council of the City of Bay Village has previously appropriated funds for the purchase of said vehicles; and

WHEREAS, the needed vehicles are available through the ODOT Cooperative Purchasing Program; and

WHEREAS, the needed equipment is available through the State of Ohio State Term Schedule;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Bay Village:

SECTION 1. That the Service Director is hereby authorized and directed to submit purchase orders to purchase the following vehicles and equipment:

- Two (2) International HV507 Single Axle Cab and Chassis from Rush Centers, 11775 Highway Drive, Cincinnati, OH, 45241, through ODOT Cooperative Purchasing Program ODOT #023-20, Proposal 22306-01, total cost $ 172,602.00.

- Two (2) Snow and Ice Control Packages for the above Chassis' from Concord Road Equipment, MFG, 348 Chester Street, Painesville, OH, 44077 per State of Ohio State Term Schedule (STS) Number 800507; Index Number ST515, Quote 71703, total cost $ 186,667.54.

SECTION 2. That this Council finds and determines that all formal actions of this Council concerning and relating to the passage of this resolution were taken in an open meeting of this Council, and that all deliberations of this Council and of any committee that resulted in those formal actions were in meetings open to the public in compliance with law.

SECTION 3. That this resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare, wherefore this resolution shall be in full force and take effect immediately upon its passage and approval by the Mayor.

PASSED:

_____
PRESIDENT OF COUNCIL

_____
CLERK OF COUNCIL

APPROVED:

_____
MAYOR

031220 jt